



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 15th February 2024 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

- 1. Welcome members and new councillor.**
- 2. Apologies:**
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda.**
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan – Non-designated Heritage Assets
- 5. Minutes** - To approve the minutes from the council meeting held on 18th January 2024 as a true and correct record, proposed by Cllr. Seconded by Cllr. And carried.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor's who have attended outside meetings.

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
None				

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
15.02.24	001415	C E Gracey	Clerks February salary £223.52	178.52	
15.02.24	001416	HMRC	Clerks February PAYE	45.00	
15.02.24	001417	CW and GVH	Hall Hire 15 th February 2024	24.00	
Total				£ 247.52	£

b) To approve the income received – Nil

c) To approve the financial statement 1st April to 31st January 2024

1stApril to 31st January 2024 -

Bank Reconciliation		Cash Book Balance	
Current Account	34221.72	C/fwd(Incs) Election Reserves	33,166.04
Reserve Account		Receipts	12,769.39
Less unpr cheques	155.39	Payments	11,869.10
Total	£34,066.33	Balance @ 31st January 2024	£34,066.33

d) Consider grant application for Cannock Wood Welfare Committee.

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- Anonymous letter from resident regarding concerns in the parish emailed to council 20th January 2024
- Email from resident regarding the condition of the green space on Pineside Avenue emailed to council 23rd January 2024
- Email from Cannock Wood Welfare Committee requesting a grant application, emailed to council 24th January 2024
- Email from a resident regarding the fencing at the field on Buds Road, email to council 6th February 2024
- Email from a resident regarding a fallen tree in November 2023 and enquiring about a replacement emailed to council 8th February 2024
- Staffordshire Police statistics on crime for January emailed to council 8th February 2024

Outgoing Correspondence :

- Anonymous letter from resident emailed to District Cllr. Andrea Muckley 21st January 2024
- Acknowledgement to email from resident who raised concerns about the green space on Pineside Avenue, sent on 23rd January 2024
- Grant application form sent to Welfare Committee 24th January 2024
- Acknowledgement to email from resident who contacted the PC about the field fencing and trip hazards, on the 6th February 2024
- Acknowledgement to resident who emailed about a fallen tree on Gilwell Road, sent 8th February 2024
- Response to Staffordshire Police on statistics for January 2024 and requesting an officer attends council meeting for further discussion.

14. Environmental and Biodiversity –

15. Community Events

16. Road Safety in the Parish

17. Unsung heroes 2024 award

18. Footpaths on Cumberledge Hill

19. Noticeboard – repair

20. Greenspace on Pineside Avenue

21. Community /engagement/consultation/survey

22. The Local Council Award Scheme

23. Approve amended planning policy to include NHP notes

24. Items for Discussion/Future Agenda items

25. Date of the next Council Meeting Thursday 21st March 2024 @ CW and GVH Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council