



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 21st March 2024 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

- 1. Welcome members and new councillor.**
- 2. Apologies:** Cllr. Steve Wroe (Vice-chairman) and County Cllr. Phil Hewitt
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes** - To approve the minutes from the council meeting held on 15th February 2024 as a true and correct record, proposed by Cllr. Seconded by Cllr. And carried.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda
- 7. Highways & Maintenance – potholes – hedgerows**

8. To receive reports from Councillor's who have attended outside meetings.

9.Planning Applications for consideration and ratification

| Application No. | Location/address | Details of Application | CWCP comment | Status |
|-----------------|-----------------------------------|---|--------------|--------|
| CH/24/059 | 7 Holly Hill Road Cannock Wood | Minor material amendments to extant planning permission CH/23/0310 to include a ground floor bay window and new render finishes | | |
| | | | | |

10. Finance

a) Accounts paid and to be paid.

| Date | Cheque Number | Payee | Details | Amount | VAT |
|--------------|---------------|--------------------------------|---------------------------------------|-----------------|-----------|
| 21.03.24 | 001418 | Cannock Wood Welfare Committee | Grant | 750.00 | |
| 21.03.24 | 001419 | C E Gracey | Clerks March salary £223.52 | 178.72 | |
| 21.03.24 | 001422 | HMRC | Clerks March PAYE | 44.80 | |
| 21.03.24 | 001421 | CW and GVH | Hall Hire 21 st March 2024 | 24.00 | |
| Total | | | | £ 997.52 | £- |

b) To approve the income received – Nil

c) To approve the financial statement 1st April to 29th February 2024

1stApril to 29th February 2024 -

| | | | |
|---------------------|--------------------|--|-------------------|
| Bank Reconciliation | | Cash Book Balance | |
| Current Account | 33,128.81 | C/fwd(Inc) Election Reserves | 33,166.04 |
| Reserve Account | | Receipts | 12,769.39 |
| Less unpay cheques | 24.00 | Payments | 12,830.62 |
| Total | £ 33,104.81 | Balance @ 29th February 2024 | £33,104.81 |

d) Consider grant application for Beaudesert Sports Field Trust

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 19th February 2024
- Response from Nursery about compost and plants emailed to council 20th February 2024
- Call from resident about flooding on Hayfield Hill, reported online and passed to Cllr. Phil Hewitt.
- Police statistics report for February 2024 emailed to council 6th March 2024
- A letter of thanks from the Welfare Committee on the award of their grant emailed to council 14th March 2024
- SPCA details of D-Day Commemoration 90day flag of peace emailed to council 14th March 2024

- Details of year end accounts and requested information from Cannock Wood Welfare Committee emailed to council 15th and 18th March 2024

Outgoing Correspondence :

- CCDC consultation on Draft Local Plan comments sent to CCDC 19th February 2024 and resubmitted 12th March 2024
- CW and GVH about the use of the kitchen for the Annual Parish Assembly 19th February 2024.
- Greenhill Nurseries query on compost and plants 19th February 2024.
- Email to Cllr. Phil Hewitt on flooding at Hayfield Hill 22nd February 2024
- Email to Cllr. Phil Hewitt on Request for different management of the wide verge on Cumberledge Hill, opposite the end of Chapel Lane 22nd February 2024

14. Environmental and Biodiversity – Nunswell Park

15. Community Events

16. Road Safety in the Parish

17. Unsung heroes 2024 award – nominees considered

18. Footpaths on Cumberledge Hill

19. Noticeboard – repair

20. Greenspace on Pineside Avenue

21. Community /engagement/consultation/survey

22. The Local Council Award Scheme

23. Approve amended planning policy to include NHP notes

24. AED – maintenance and purchasing another for the parish

25. Park Gate PH

26. NHP – Non designated heritage assets

27. Items for Discussion/Future Agenda items

28. Date of the next Council Meeting Thursday 18th April 2024 @ CW and GVH Buds Road Cannock Wood @ 7.30pm, the Annual Parish Assembly will commence at 7pm at the same location.

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council