

Cannock Wood Parish Council



DRAFT Minutes of the Council Meeting held on Thursday 19th January 2023 commencing at 7.30pm at Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood

Council Meeting

PRESENT: Councillors: Sue Janes (Chairman), Steve Wroe(Vice-chairman), Pat Ansell, Avril Green, Richard Poynton, Fiona McMulkin

IN ATTENDANCE: County Cllrs. Phil Hewitt, Clerk Chris Gracey,

The Chairman Cllr. Sue Janes opened the meeting & welcomed members to this month's meeting. She reported that Cllr. Frans Frison has resigned with immediate effect.

Members thanked Cllr. Frans Frison for all his hard work in their community.

The casual vacancy will be advertised in the normal way, although because we are less than 6 months from an election, no bye-election can be called, under LOCAL GOVERNMENT ACT, 1972 (SEC. 87(2). Rules 5(5) and 5(6) of the Local Elections (Parishes and Communities) (England and Wales) Rules 2006

1.Minute number 481/2023 : Apologies – Cllrs. Andrea Muckley & Jo Elson.

2.Minute number 482/2023 Declarations of interest – None

The Chair reminded members to complete their Register of Interest form if there had been any changes to their circumstances, the clerk will send out the form.

3. Minute number 483/2023 Public participation

Minute number 483/2023/A Members of the public – None

Minute number 483/2023/B County Cllrs. Report – Cllr. Phil Hewitt reported a blocked drain on Cumberledge Hill junction Holly Hill Lane, the drain was blocked solid and the snow & ice had left the area in a treacherous condition, with the householder unable to get of his drive. SCC flushed the drain allowing any water to flow away and arranged for the area to be gritted to deal with the compacted ice.

Pavements on Park Gate Road & Pineside Avenue need attention, and will be checked shortly.

Minute number 483/2023/C District Councillors Report. In her absence Cllr. Andrea Muckley had submitted her report:

Coffee morning being held on 20th January (and every 3rd Friday) at Prospect Village Hall commencing at 10.30am, this is a free event with refreshments and a raffle.

Sunday 29th January the ward litter pick will take place in Cannock Wood, meeting at 10am at Castle Ring car park, the more volunteers that attend, the better to cover the village.

Local Boundary review consultation opens on 6th February, documentation available online to view the significant changes to the boundary of our ward, including all the land between Sevens Road & Wimblebury Road junction John Street, becoming part of Heath Hayes and Wimblebury Ward.

Cannock Chase Countryside team are looking for more volunteers, they meet every Friday and work on local areas, including Castle Ring, Hazel Slade Nature Reserve, Hednesford Hills. Work includes heathland & grassland conservation, access improvements, habitat management, tree planting, if anyone is interest in volunteering either weekly or occasionally please contact 01543 450018.

Minute number 483/2023/D Neighbourhood Plan – The Chairman reported that an acknowledgement has been received from CCDC for the receipt of the NHP, however at this time they do not have any time/resources to consider the document. Members discussed the situation and considered taking the matter further by contacting the Leader of the Council, The Chair will forward the details of the contact, onto the resident who is dealing with the plan.

5. Minute number 484/2023 To confirm and agree as a true record of the minutes of the Parish Council meeting held on 17th November 2022.

Resolved: That the minutes of the meeting held on 17th November 2022 were accepted as a true and accurate record proposed by Cllr. Fiona McMulkin seconded by Cllr. Pat Ansell & carried.

6. Minute number 485/2023 Matters arising from the minutes of the previous meeting not on the Agenda – None

7. Minute number 486/2023 Highways & Maintenance - No comments

8. Minutes number 487/2023 To receive reports from Councillors who have attended outside meetings – None

9. Minute number 488/2023 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments/status
CH-22-0383	Rosemary Gate, Chestall Road, Cannock Wood, Cannock, Staffordshire, WS15 4RB	Demolition of existing conservatory and utility and construction of single storey utility and two storey side extension	No objections Approved CCDC
CH-22-0354	5 Park Gate Road Cannock Wood	Lawful Development Certificate - Existing raised decking area to the side of property with French doors opening onto decking area	No objections Approved CCDC
CH-22-0391	25 Bradwell Lane, Cannock Wood,	Erection of 2.5m x 4.9m garden office	No objections
CH-22-0408	7 Park Gate Road Cannock Wood	Two storey side extension to form additional bedrooms & single storey rear extension	No Objections - retain existing privet hedge – consider changing the privet to a native hedge
CH/22/0475	Holly Lodge 9 Ivy Lane Cannock Wood	Proposed conversion of garage to annexe with external alterations	Site visit required – objections overdevelopment of site – separate dwelling
CH/22/0476	29 Gilwell Road Cannock	Side & rear 2 storey	Site visit required – objections

	Wood	extension.	overdevelopment of site, loss of amenity to residents
CH/22/478	3 Gilwell Road Cannock Wood	Conversion of single storey bungalow to a two storey dwelling with front extension. Demolition of previous smaller extensions to rear and side	Site visit required – objections overdevelopment of site – change of street scene – loss of amenity as bungalows are much desired in the area and in short supply.

Planning Comments –

Cllr. Avril Green reported that application CH/22/0279 Buds Road Cannock has been referred to the ombudsman.

CH/22/0476 Cllr. Fiona McMulkin declared a non-pecuniary interest.

10. Minute number 489/2023 Finance

a)The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	VAT	Amount
Cancelled	001348			-	-
19.01.23	001349	West Midland Access Platforms Ltd	Hire of cherry picker & operator to install lights on Christmas tree	-	240.00
19.01.23	001350	HMRC	Clerk's PAYE		62.80
19.01.23	001351	C E Gracey	Clerk's January salary & back pay 1/04/2022	-	279.72
19.01.23	001352	C E Gracey	Clerk's expenses (flowers & license)	-	105.00
19.01.23	001353	S Wroe	Christmas electrical items	10.56	88.25
Total				£10.56	£ 775.77

Cllr. Richard Poynton proposed, seconded by the Cllr. Avril Green & carried, that the payments be approved

Resolved: that the payments paid/ to be paid are approved.

b) To approve income received – proposed by Richard Poynton seconded by Cllr. Avril Green and carried.

c) To approve the financial statement 1st April to 30th November 2022

1st April to 30th November 2022

Bank Reconciliation		Cash Book Balance	
Current Account	33,234.99	C/fwd(Incs) Election Reserves	36,607.47
Reserve Account	4,247.71	Receipts	15,936.35
Less unpay cheques	3365.50	Payments	18,426.65
Total	£ 34,117.17	Balance @ 30th November 2022	£34,117.17

To approve the financial statement 1st April to 31st December 2022

1st April to 31st December 2022

Current Account	30,868.57	C/fwd(Incs) Election Reserves	36,607.47
Reserve Account	4,247.71	Receipts	16,935.46
Less unpay cheques		Payments	18,426.65

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Chair initials.....

Total £ 35,116.28 Balance @ 31st December 2022 £35,116.28

Financial statement 1st April to 31st December 2022 proposed by Cllr. Pat Ansell seconded by Cllr. Avril Green and carried.

d) Budget/Precept/Earmarked funds 2023-24 –

Budget 2023-24 Members discussed the budget & agreed to amend the budget to include additional earmarked funds, subject to amendments proposed by the Chair Cllr. Sue Janes, seconded by Cllr. Pat Ansell and carried

Earmarked Funds – Community Projects £8,000 (to include £1000 for additional road sweeping & gully cleansing, £3,000 for monies towards CCTV for CW&GVH)

Precept – Members discussed the figures 4% proposed by Cllr. Pat Ansell seconded by Cllr. Richard Poynton and carried, Cllr. Avril Green abstained.

e) To consider grant application from Beaudesert Activity Centre – Members discussed the application, and their present policy of the Centre, with no special concessions for the residents of the Parish. Cllr. Pat Ansell proposed a grant award of £500 seconded by Cllr. Richard Poynton and carried. Cllr. Steve Wroe (Vice-chairman) abstained.

11. Minute number 490/2023 – Parking outside the school – No comments

12. Minute number 491/2023 – Anti-social behaviour - No comments

13. Minutes number 492/2023 – Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 25th November 2022
- SPCA Bulletin emailed to council 11th January 2023
- SPCA Bulletin emailed to council 16th January 2023

14. Minute number 493/2023 – Christmas Tree 2022 – Members discussed the event and reported that it was well attended & received, although the weather was poor and residents had to queue to get into the village hall, because of the weather some of the residents went home.

Cllr. Steve Wroe (Vice-chairman) reported on the problems in getting the tree erected, the installation of the lights & the electricity supply. In future we need to consider this project well ahead of Christmas, pre-book the cherry picker, an electrician to test the supply and get more volunteers to assist, this was agreed. It was also agreed that the fence panels would be cut down so that the tree isn't obstructed and the lights & fencing panels would be stored in either the pavilion or the container at the village hall. Volunteers are needed to assist with moving the fence panels to their new location and assist in cutting them down.

15. Minute Nr. 494/2023 – 20's Plenty Speed Limit – No Comments remove from the agenda

16. Minute Nr. 495/2023 – Climate Change – Environmental Group - The native bulbs have been planted along Sycamore Hill and cuttings are being grown on for further planting.

17. Minutes Nr. 496/2023 – Nuns Well & Nunswell Park – No comments – remove from the agenda

18. Minute Nr. 497/2023 – Community Events – Cllr. Steve Wroe (Vice-chairman) reported on a proposal for an Easter Egg Hunt, the cost of which would be £1 per entrant, the competition would be a series of clues & questions in the vicinity of the village and then return to the village hall to collect the prizes & eggs. The approximate cost to run the event would be approximately £300 and this was agreed.

19. Minute Nr. 498/2032 – Community Speed Watch – Members discussed purchasing a portable Speed Indicator Device and periodically moving it around the Parish, if other posts were erected. The future heading of this item will be Road Safety in the Parish in future.

20. Minute Nr. 499/2023 - Results of Staffordshire Wildlife Trust Survey – Cllr. Steve Wroe (Vice-chairman) reported that no results have been received as yet but hopefully they will be ready by the next meeting.

21. Minutes Nr. 500/2023 - Items for Discussion & the Agenda for the next meeting:

Future wildlife surveys

Elections

22. Minute number 501/2023 Date of the next meeting : 16th February 2023

Resolved: The next council meeting will be Thursday 16th February 2023 7,30pm at CW&GVH, Buds Road, Cannock Wood

The Chairman closed the meeting at 9.40pm