

Cannock Wood Parish Council



DRAFT Minutes of the Council Meeting held on Thursday 16th February 2023 commencing at 7.30pm at Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood

Council Meeting

PRESENT: Councillors: Sue Janes (Chairman), Steve Wroe (Vice-chairman), Avril Green, Fiona McMulkin

IN ATTENDANCE: County Cllr. Phil Hewitt, District Cllr. Andrea Muckley, Clerk Chris Gracey, Two residents

The Chairman Cllr. Sue Janes opened the meeting & welcomed members to this month's meeting.

1. Minute number 501/2023 : Apologies – Cllrs. Pat Ansell and Richard Poynton.

2. Minute number 502/2023 Declarations of interest – None

The Chair reminded members to complete their Register of Interest form if there had been any changes to their circumstances, the clerk will send out the form.

The Chair commented that she now held the Register of Interest file for the NHP Working Group.

3. Minute number 503/2023 Public participation

Minute number 503/2023/A Members of the public – No comments

Minute number 503/2023/B County Cllrs. Report – Cllr. Phil Hewitt reported :

Footpath sign on Hayfield Hill for the footpath from Hayfield Hill towards Redmore Lane to be replaced by SCC out of the Highways budget.

The grant applied for by the Environmental Group has been approved, the group have moved the planter near to the Park Gate Public House.

Cannock Hospital is to receive a £36m spend and will be extended.

The Cannock Wood parish walk around with officers from SCC, date is yet to be agreed.

Minute number 503/2023/C District Councillors Report. Cllr. Andrea Muckley reported :

The turnout for the January litter pick was excellent.

CCDC have agreed their budget and the increase on the council tax will be 2.99% for the next financial year.

The museum in Hednesford may be relocated and there will be a consultation on this matter.

From 2023-24 there will be a charge for the removal of the garden waste bin, charge to be confirmed.

The station car park at Rugeley Town Centre & Hednesford will commence charging for parking.

The next litter pick will be 26th February 2023 at 10am at the nature reserve.

Prospect Hall next coffee morning will be the 17th February 2023 at 1030am.

ID for personal voting at the next election on 4th May 2023, free ID will be available from CCDC.

Parish boundary change will result in 3 councillors for an enlarged ward called Rawnsley & Hednesford Hills.

Minute number 503/2023/D Neighbourhood Plan – The plan is still with CCDC for their comments.

5. Minute number 504/2023 To confirm and agree as a true record of the minutes of the Parish Council meeting held on 17th November 2022.

Resolved: That the minutes of the meeting held on 19th January 2023 were accepted as a true and accurate record proposed by Cllr. Avril Green seconded by Cllr. Steve Wroe (Vice-chairman) & carried.

6. Minute number 505/2022 Matters arising from the minutes of the previous meeting not on the Agenda – None

7. Minute number 506/2023 Highways & Maintenance - Cllr. Avril Green reported that the hedgerow is leaning outside Broome Cottage Cumberledge Hill coming from Rawnsley.

The hedgerow has been cut back along Buds Road.

8. Minutes number 507/2023 To receive reports from Councillors who have attended outside meetings – The Chairman reported that she had attended the village hall meeting on behalf of the parish council, nothing to report.

9. Minute number 508/2023 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments/status
CH/22/0279	The Buds Buds Road Cannock Wood	COU to storage	Queried with Planning Dept Cannock Wood
CH/22/0292	Park Lodge Holly Hill Road Cannock Wood	Extension to garage/workshop retrospective planning application	Queried with Planning Dept CCDC
CH/22/0475	Holly Lodge 9 Ivy Lane Cannock Wood	Proposed conversion of garage to annexe with internal alterations	Objections – status refused 06/02/23
CH/22/0478	3 Gilwell Road Cannock Wood	Conversion of single storey bungalow to a two storey dwelling with front extension. Demolition of previous smaller extensions to rear and side	Objections – status withdrawn 09/02/2023
CH/22/0408	7 Park Gate Road Cannock Wood	2 storey side extension to form additional bedroom & single storey rear extension	No Objections additional information 14/02/23 – no further comments
CH/23/0055	Wagstaff Land corner of Cumberledge Hill & Holly	Erection of a 2 bedroom bungalow & integral	Objections – inappropriate development in the green belt with no special circumstances – This is not a

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Cannock Wood PC Minutes

Chair initials.....

	Hill Road Cannock Wood	garage	brownfield site as the previous building has blended into the site. – no access to the land, any access formed would be inappropriate because of the position & the road.
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10. Minute number 509/2023 Finance

a)The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	VAT	Amount
16.02.23	01354	Beaudesert Centre	Activity Grant towards CCTV		500.00
16.02.23	01355	HMRC	Clerk's PAYE		35.80
16.02.23	01356	C E Gracey	Clerk's February salary		171.72
16.02.23	01357	Groundwork UK	Refund of grant underspend		61.80
Total					£769.32

Cllr.Avril Green proposed, seconded by the Cllr.Fiona McMulkin & carried, that the payments be approved **Resolved: that the payments paid/ to be paid are approved.**

b) To approve income received – £124.00 proposed by Cllr. Avril Green seconded by Cllr. Fiona McMulkin and carried.

c) To approve the financial statement 1st April to 31st January 2023

1st April to 31st January 2023

Bank Reconciliation		Cash Book Balance	
Current Account	29,717.11	C/fwd(Incs) Election Reserves	36,607.47
Reserve Account	4,247.71	Receipts	17,059.46
Less unpr cheques		Payments	19,701.92
Total	£ 33,965.01	Balance @ 31st January 2023	£33,965.01

Financial statement 1st April to 31st January 2023 proposed by Cllr. Avril Green seconded by Cllr. Fiona McMulkin carried

11. Minute number 510/2023 – Parking outside the school – District Cllr. Andrea Muckley reported that the parents had received a text message from the school regarding inconsiderate parking. County Cllr. Phil Hewitt reported that he would ask Clear Streets enforcement officers to visit the area and advise parents on their parking and if necessary issue tickets to those who are parking on the double yellow lines and parked in dangerous positions.

County Cllr. Phil Hewitt left the meeting at 8.30pm

12. Minute number 511/2023 – Anti-social behaviour - No comments

13. Minutes number 512/2023 – Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 23rd January 2023

- Message from resident regarding inconsiderate parking emailed to council 25th January 2023
- Cannock Chase AONB details of Annual Conference emailed to council 25th January 2023
- Email from resident regarding inconsiderate parking emailed to council 28th January 2023
- Email from resident regarding planning application & requesting the draft minutes from 19th January 2023 forwarded to Chair 28th January 2023
- Notification from CCDC emailed to council 7th February 2023
- SPCA details of a briefing on SCC boundary changes emailed to council 8th February 2023
- SPCA Bulletin emailed to council 8th February 2023
- Email from Beaudesert Activity Centre emailed to council 15th February 2023
- Reminder for the AONB Annual Conference emailed to council 15th February 2023
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14. Minute number 513/2023 – Summer Fete – The parish council will have a stall and use it to inform the community of various points of interest.

15. Minute number 514/2023 - Climate Change – Environmental Group - The planter has been relocated to near the Park Gate PH.

16. Minute Nr. 515/2023 – Community Events –

Easter - Cllr. Steve Wroe (Vice-chairman) outlined the event, which will be an Easter Egg Hunt Competition around the sports field, the hall will host refreshments, crafting, a raffle and the issuing of prizes. The date would be Saturday 1st April 2023 between 10-12pm, the entry fee to cover the competition and the crafting will be £1.

Picnic – Cllr. Sue Janes (Chairman) outlined the event which would be similar to last year's Jubilee picnic. The date for this year is August Bank Holiday Monday 28th August 2023. A budget of £250 was agreed.

17. Minute Nr. 516/2023 – Road safety in the parish - Deferred

18. Minute Nr. 517/2023 – Results of Staffordshire Wildlife Trust Survey – no information received.

19. Minutes Nr. 518/2023 – Elections – Members discussed the forthcoming elections and the details. Any information from CCDC will be forwarded to Members by the clerk.

20. Minute number 519/2023 – Items for Discussion & the Agenda for the next meeting
– none

9.05pm The Chairman dismissed the public & other Councillors to go into closed session to discuss item 21.