



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Tuesday 31st October 2023 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

1. **Welcome members**
2. **Apologies:** County Cllr. Phil Hewitt
3. **Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
4. **Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan
5. **Minutes** - To approve the minutes from the council meeting held on the 21st September 2023 as a true and correct record.
6. **Matters Arising from the Previous Meeting Not on the Agenda**
To discuss items from the minutes not covered on the Agenda
7. **Highways & Maintenance – potholes – hedgerows**

8. To receive reports from Councillor's who have attended outside meetings.

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/23/0310	7 Holly Hill Road Cannock Wood	Erection of a single storey rear extension including extension of existing side dormer and installation of a dormer to this side		
CH/23/0323	71 Hayfield Hill Cannock Wood	Erection of a two storey side extension following demolition of existing garage		

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
31.10.23	001390	Cannock Wood and Gentleshaw VH	Grant towards refurbishment of hall	2500.00	-
31.10.23	001391	Beaudesert Sport Field and Recreational Ground Trust	Grant towards play equipment	2796.00	-
31.10.23	001392	Cannock Wood and Gentleshaw VH	Hall hire – picnic event – CSW training – Council meeting	120.00	-
Total				£5416.00	£

d) Review and approve Financial Regulations

e) Review and approve risk assessment

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 30th September 2023
- SPCA Bulletin emailed to council 10th October 2023
- Police Crime Statistics for September 2023 for Cannock Wood emailed to council 10th October 2023

14. Environmental Group – Purchase/Planting of bulbs – Different management of wide verge on Cumberledge Hill

15. Community Events

16. Road Safety in the Parish

17. Unsung heroes 2024 award

18. Christmas Tree 2024

19. Inconsiderate parking – Truck parked Bradwell Lane junction Cumberledge Hill

20. Items for Discussion/Future Agenda items

**21 Date of the next Council Meeting Thursday 16th November 2023 @ CW&GVH
Buds Road Cannock Wood @ 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council