



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 21st September 2023 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

1. **Welcome members**
2. **Apologies:** Cllrs.
3. **Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
4. **Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan
5. **Minutes** - To approve the minutes from the council meeting held on the 20th July 2023 as a true and correct record.
6. **Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor’s who have attended outside meetings.

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/23/0227	21 Holly Hill Road Cannock Wood	Replace flat roof over garage to pitched roof	No objections	Approved 15 th August 2023
CH/23/0247	15 Pineside Avenue Cannock Wood	Proposed off white rendering on property with one side being brick slip	No objections	Approved 24 th August 2023
CH/23/0310	7 Holly Hill Road Cannock Wood	Erection of a single storey rear extension including extension of existing side dormer and installation of a dormer to this side		
CH/23/0323	71 Hayfield Hill Cannock Wood	Erection of a two storey side extension following demolition of existing garage		

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
21.09.23	001380	C E Gracey	Clerk’s September salary	156.32	-
21.09.23	001381	HMRC	Clerk’s September PAYE	39.20	-
21.09.23	001382	Midland Access Platforms	Hire of skylift for November 2023(payment required in advance)	250.00	-
21.09.23	001383	C E Gracey	Replacement cheque for 001378	156.32	-
21.09.23	001384	SPCA	Training course x 2 – Planning	72.00	12.00
21.09.23	001385	C E Gracey	Reimbursement of one event insurance for the picnic on the field 28/08/2023	48.53	-
21.09.23	001386	C E Gracey	Reimbursement of ICO renewal fee	40.00	
21.09.23	001387	Cannock Chase DC	Election recharges	246.30	
21.09.23	001388		Speedwatch equipment	430.48	
Total				£1439.15	£12.00

b) To approve the income received – None

c) To approve the financial statement 1st April to 31st July 2023

1stApril to 31st July 2023 -

Bank Reconciliation	Cash Book Balance	
Current Account 33,168.93	C/fwd(Inc) Election Reserves	33,166.04
Reserve Account 4,247.71	Receipts	6,165.00
Less unpay cheque 601.84	Payments	2,516.24
Total <u>£ 36,814.80</u>	Balance @ 31st July 2023	£36,814.80

d) Review and approve Financial Regulations

- e) Review and approve risk assessment
- f) Consider grant to Beaudesert Sport Field & Recreational Ground Trust
- g) Consider grant to Cannock Wood and Gentleshaw Village Hall

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- Response from CCDC re: Nunswell Park emailed to council 25th July 2023
- Email from Beaudesert Trust emailed to council 26th July 2023
- NHP email from CCDC emailed to councilors 1st August 2023
- SPCA Bulletin emailed to council 1st August 2023
- SPCA Bulletin emailed to council 8th August 2023
- SPCA AGM details emailed to council 8th August 2023
- Boundary Commission details of consultation on Staffordshire boundary changes emailed to council 8th August 2023
- CCDC details of charges from the election 4th May 2023 emailed to council 16th August 2023
- Mazars LLP concluded review of AGAR 2022-23 emailed to council 16th August 2023
- SPCA Bulletin emailed to council 16th August 2023
- Star Pubs email confirming permission to site the defibrillator at the Park Gate PH emailed to council 28th August 2023
- SPCA Bulletin emailed to council 30th August 2023 –**Community AED Funding**
- Email from resident regarding repair of stile previously reported, emailed to council 31st August 2023
- Response to NHP Examiners questions emailed to council 31st August 2023
- Email from Cannock Wood Welfare Committee withdrawing their grant application emailed to council 14th September 2023
- SPCA Bulletin emailed to council 14th September 2023
- CW and GVH grant application information emailed to council 14th September 2023

14. Environmental Group – Purchase/Planting of bulbs – Different management of wide verge on Cumberledge Hill

15. Community Events

16. Road Safety in the Parish

17. Unsung heroes 2024 award

18. Christmas Tree 2024

19. Review and approve standing orders

20. Post box at CW&GVH for parish council enquiries

21. Items for Discussion/Future Agenda items

22. Date of the next Council Meeting Tuesday 31st October 2023 @ CW&GVH Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council