



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 20th July 2023 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

1. **Welcome members**
2. **Apologies:**
3. **Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
4. **Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan
5. **Minutes** - To approve the minutes from the council meeting held on the 15th June 2023 as a true and correct record.
6. **Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor's who have attended outside meetings.

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/22/0292	Park Lodge Holly Hill Road Cannock Wood	Extension and alterations to garage/workshop - retrospective		Approved 29 th June 2023
CH/23/0247	15 Pineside Avenue Cannock Wood	To improve look of property and should help thermal efficiency which should help heating costs.		

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
20.07.23	001374	Katherine House Hospice	Grant	250.00	-
20.07.23	001375	HMRC	Clerk's July PAYE	39.20	-
20.07.23	001376	C E Gracey	Clerk's July salary	156.32	-
20.07.23	001377	Black Rose Solutions Ltd	2022-23 Internal audit	121.02	20.17
20.07.23	001378	C E Gracey	Clerk's August salary	156.52	
20.07.23	001379	HMRC	Clerk's August PAYE	39.00	
Total				£	£-

b) To approve the income received – None

c) To approve the financial statement 1st April to 30th June 2023

1st April to 30th June 2023

Bank Reconciliation		Cash Book Balance	
Current Account		C/fwd(Incs) Election Reserves	33,166.04
Reserve Account	4,247.71	Receipts	6,165.00
Less un ^p cheque	39.20	Payments	1,508.66
Total	£	Balance @ 30th June 2023	£

d) Consider Welfare Committee Grant Application Christmas Lunch 2023

e) Consider the purchase of Speed Watch Equipment - £500 approximately

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- Email enquiry about a commemorative bench in the parish emailed to council 19th June 2023

- CCDC Notice of 6 week consultation on the NHP posted on the website on 5th July 2023
- SPCA Bulletin emailed to council 5th July 2023
- Email from resident regarding a public rights of way and stile in need of repair emailed to council 5th July 2023
- Second email from a resident regarding the public rights of way and stile which has been reported to SCC, emailed to council 11th July 2024
-

14. Climate change – Environmental Group – Purchase/Planting of bulbs

15. Community Events

16. Road Safety in the Parish

17. Unsung heroes 2024 award

18. Christmas Tree 2024

19. Items for Discussion/Future Agenda items

**20. Date of the next Council Meeting Thursday 21st September 2023 @ CW&GVH
Buds Road Cannock Wood @ 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council