



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 15th June 2023 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

1. **Welcome members**
2. **Apologies:**
3. **Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
4. **Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan
5. **Minutes** - To approve the minutes from the council meeting held on the 18th May 2023 as a true and correct record.
6. **Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor's who have attended outside meetings.

9a.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/23/0145	Park Lodge, Holly Hill Road Cannock Wood	Outbuildings complaint with class E use		Approved 01/06/2023
CH/23/0166	Holly Lodge 9 Ivy Lane Cannock Wood	Proposed conversion of existing garage into family annex resubmission of CH/22/075		Approved 06/06/2023

9b. Draft Planning Procedure to consider

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
15.06.23	001371	HMRC	Clerk's PAYE	39.00	-
15.06.23	001372	C E Gracey	Clerk's June salary	156.52	-
15.06.23	001373	A J Gallagher Insurance Ltd	Balance of renewal premium	50.00	-
Total				£245.52	£-

b) To approve the income received – £

c) To approve the financial statement 1st April to 31st May 2023

1stApril to 31st May 2023

Bank Reconciliation		Cash Book Balance	
Current Account		C/fwd(Incs) Election Reserves	33,166.04
Reserve Account	4,247.71	Receipts	
Less unpay cheque	372.00	Payments	
Total	£	Balance @ 31st May 2023	£

d) Consider to cover the cost of the paper for the printing of the newsletter

e) Consider grant application from Katherine House Hospice

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- Grant application from Katherine House Hospice emailed to council 19th May 2023
- Email from recipient of the Unsung Heroes Award 2023 emailed to council 22nd May 2023
- SPCA Bulletin emailed to council 22nd May 2023

- Email from Nigel Ruse with details of their forthcoming event emailed to council 22nd May 2023
- SPCA Bulletin emailed to council 1st June 2023
- Email from a late resident of the parish's relative regarding a commemorative bench emailed to council 2nd June 2023
- CCDC response to the submission of the NHP emailed to council 6th June 2023
- SPCA email about consultation on Climate Change emailed to council 8th June 2023
- CCAONB details of launch event emailed to council 8th June 2023

14. Climate change – Environmental Group -

15. Community Events

16. Road Safety in the Parish

17. Results of Staffordshire Wildlife Trust Survey

18. ACV Nunswell Park

19. Items for Discussion/Future Agenda items

20. Date of the next Council Meeting Thursday 20th July 2023 @ CW&GVH Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council