

Cannock Wood Parish Council



DRAFT Minutes of the Council Meeting held on Thursday 17th March 2022 commencing at 7.30pm at Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood

PRESENT: Councillors: Sue Janes (Chairman) Ian Bamford(Vice-chairman) , Pat Ansell, A Richard Poynton, Frans Frison, Avril Green,

IN ATTENDANCE: District Cllr. Andrea Muckley, Clerk Chris Gracey, & 2 residents all members of the NHP Working Group

The Chairman Cllr. Sue Janes opened the meeting & welcomed everyone to the meeting.

1.Minute number 329/2022 : Apologies – None

2.Minute number 330/2022 Declarations of interest – None

The Chair reminded members to complete their Register of Interest form if there had been any changes to their circumstances, the clerk will send out the form.

The Chair commented that she now held the Register of Interest file for the NHP Working Group.

3.Minute number 331/2022 Public participation

Minute number 331/2022/A Members of the public – No comments

Minute number 331/2022/B County Cllrs. Report – No one present

Minute number 331/2022/C District Councillors Report. – Cllr. Andrea Muckley commented on the following:

Nr. 62 bus service – no response from Staffs CC or Chaserider, who provide the service.

For the last 2 Friday's volunteers have been helping rangers at Castle Ring to clear away scrub & bracken to create habitat for wild life.

Minute number 331/2022/D Neighbourhood Plan – The working group submitted a report to the council covering their progress. Cllr. Richard Poynton asked if the group are close to submit the plan to Cannock Chase District Council? A member of the Working Group commented that there are several submissions to the district council, the draft plan is well under way, but there are many consultee's, that will be approached with their comments taken into consideration before the plan is complete. It is hoped that the plan will be completed before the end of the year.

Minute number 331/2022/E Nunswell Park - No response from Cannock Chase District Council regarding the survey, this will be followed up. Members discussed possible funding to assist with the cost of the survey.

4.Minute number 332/2022 To confirm and agree as a true record of the minutes of the previous Parish Council meeting held on 17th February 2022 subject to amendments

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Chair initials.....

and corrections, miss-spelling of Cllr. Ian Bamford surname minute Nr. 313/2022 & amendment of minute Nr. 320/2022 additional text about the church been included in the group looking at the problem of parking outside the school & the lacking of parking facility for the church.

Resolved: That the minutes of the meeting held on 17th February 2022 subject to amendments and corrections were accepted as a true and accurate record proposed by Cllr.Frans Frison seconded by Cllr. Ian Bamford (Vice-chairman) & carried.

5. Minute number 333/2022 Matters arising from the minutes of the previous meeting not on the Agenda – None

6. Minute number 334/2022 Highways & Maintenance - Cllr. Ian Bamford (Vice-chairman) commented that he has met with County Cllr. Phil Hewitt & Highways Officer Cheryl Larvin to view and discuss the problems in the parish, namely – footpaths – roadways – hedgerows – signage:

Flooding near Castle Ring – confirmed that a French drain is required to take away the excessive water, this will be reported to highways.

Hedgerows – Chestall Road – Buds Road discussed.

Footpaths – many issues throughout the parish to be considered

Signs – missing priority sign on Chestall Road to be reported

SID post – County Cllr. Phil Hewitt will arrange for the post to be erected, Cllr. Ian Bamford (Vice-chairman) commented that although the parish council had agreed to pay £800 to erect the post, the funds should be earmarked for associated costs with the loan of the SID on a 4 week cycle, this was agreed.

Development of a property at the bottom of Holly Hill Road junction Cumberledge Hill has removed a tree, there are 3 more trees in the location which all have TPO status, the removal is to facility an access to the proposed development, highways department are checking for encroachment.

7. Minute number 335/2022 Resignation of Councillor – Casual Vacancy

The Chairman confirmed that this item would be discussed in closed session following the main items on the agenda.

8. Minutes number 336/2022 To receive reports from Councillors who have attended outside meetings – Cllr. Avril Green commented that she had attended the CC AONB seminar.

9. Minute number 337/2022 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments
CH/22/0067	Cairn Doon Buds Road Cannock Wood WS15 4NB	Proposed 2 storey bay window to frontage	No objections
CH/22/0095	Park Gate Barn Park Gate Road Cannock Wood WS15 4RN	Proposed detached garage	Objections – inappropriate development in the green belt with no special circumstances – change of street scene – loss of amenity
CH/22/0011	58 Hayfield Road Cannock Wood	Alter. to include replace roof,2 storey rear & side ext.new bay window & canopy to front of building	Approved

10. Minute number 338/2022 Finance

a) The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	VAT	Amount
17.03.22	001290	Cannock Chase Shed	Donation	-	170.00
17.03.22	001291	First Responders	Donation	-	500.00
17.03.22	001292	C E Gracey	Salary(inc.pay award & back pay)	-	173.26
17.03.22	001293	HMRC	PAYE	-	36.20
17.03.22	001294	ES Print UK LTD	NHP Printing	-	448.00
Total				£	£1327.46

Cllr. Avril Green proposed, seconded by the Cllr. Pat Ansell & carried, that the payments be approved **Resolved: that the payments paid & to be paid are approved.**

b) To approve income received – No figures available

c) Financial Statement 1st April to 28th February 2022 – no figures available, no bank statement received prior to the meeting, bank statement was presented at the meeting, the clerk will send the financial statement to council as soon as possible for approval at the next meeting.

d) National Pay Award 2021-22 – proposed by Cllr. Avril Green seconded by Cllr. Pat Ansell and carried.

e) Ear Marked Funds to be C/fwd to 2022-23 – deferred until the next meeting.

To be noted: The cheque numbers on the agenda for this meeting were incorrect, as 2 cheques were raised at the end of the February 2022 meeting and not included on the agenda, these cheques are included in these minutes.

11. Minute number 339/2022 – Parking outside the school – Cllr. Ian Bamford (Vice-chairman) commented on the on - going liaison with Longdon PC & other partners to resolve the problem.

12. Minute number 340/2022 – Anti-social behaviour - None, Cllr. Richard Poynton commented that the barrier has been re-commissioned to the car park this week, which will prevent youths parking & creating problems.

13. Minute number 341/2022 – Queens Platinum Jubilee – Members discussed the known proposed events and concluded that funds would be available if required.

14. Minutes number 342/2022 – Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 21st February 2022
- SPCA Bulletin emailed to council 28th February 2022
- CCDC consultation on green travel emailed to council 9th March 2022
- SPCA Bulletin emailed to council 9th March 2022
- SPCA Bulletin emailed to council 14th March 2022

15. Minute number 343/2022 – Consider adoption of policies & post on the website – deferred until the next meeting.

16. Minute number 344/2022 – Park Gate Inn – Asset of Community Value – Acknowledgement received from Cannock Chase District Council, for the application forms.

Anti-social behaviour – Members discussed the complaints from residents, we will contact the landlord & invite him to the next meeting, and also contact the PCSO for an update on his visits to the area.

17. Minute number 345/2022 – Climate Change – District Cllr. Andrea Muckley commented on the ‘20’s plenty’ campaign and will forward a video for distribution to council.

18. Minute number 346/2022 - Items for Discussion & the Agenda for the next meeting - None

19. Minute number 347/2022 Date of the next meeting :

Resolved: The next meeting will be Thursday 21st April 2022 7pm for the Annual Parish Assembly & the Council Meeting will follow on at CW&GVH, Buds Road, Cannock Wood

The meeting ended at 9.30pm and Members went into closed session to discuss item 7.