



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.00pm for the Annual Parish Assembly followed by Council Meeting on Thursday 21st April 2022 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

ANNUAL PARISH MEETING 7pm

- 1. Welcome**
- 2. Apologies**
- 3. Chairman's Report 2021-22**
- 4. Residents Questions – open forum**
- 5. Date of next APA 20th April 2023**

AGENDA

- 1. Welcome new councilor Steve Wroe & members**
- 2. Apologies**
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan

d. Nunswell Park

5. Minutes - To approve the minutes from the meeting held on the 17th March 2022

as a true and correct record.

6. Matters Arising from the Previous Meeting Not on the Agenda

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. Co-option of Councillor – Casual Vacancy

9. To receive reports from Councillor’s who have attended outside meetings.

10. Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/22/0025	35 Slang Lane Cannock Wood	Demolition of existing garage, proposed 2 storey side ext. and single storey rear ext.		approved
CH/21/0292	Land south east of New Hayes Farm Holly Hill Road Cannock Wood	Appeal against planning decision to refuse permission for change of use from stable to dwelling		Appeal lodged
CH/22/0109	19 Pineside Ave Cannock Wood	2 storey ext. to the side with garage, utility & bedroom upstairs		

11. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
21.04.22	001296	Staffs Wild Life Trust	NHP LWS & BNG	720.00	120.00
21.04.22	001297	Staffs Wild Life Trust	NHP Wildlife Data	420.00	70.00
21.04.22	001298	C E Gracey	Clerk’s April salary	162.12	-
21.04.22	001299	HMRC	Clerk’s PAYE	33.40	
21.04.22	001300	E A Roy	Website support 2022-23	140.00	-
21.04.22	001301	SPCA	Subscription 2022-23	294.22	-
21.04.22	001302	EON	Christmas tree electricity	47.34	2.25
21.04.22	001303	Katherine House Hospice	Donation	500.00 TBA	500.00 TBA
21.04.22	001304	Cannock Wood Methodist Church	Donation	120.00 TBA	120.00 TBA
Total				£	£

b) To approve the income received – None

c) To approve the financial statements 1st April to 31st March 2022 (two)

1st April to 31st March 2022

Bank Reconciliation

Cash Book Balance

Current Account	32,359.76
Reserve Account	4,247.71
Less unrepresented cheques	0.00
Total	£36,607.47

C/fwd(Incs) Election Reserves	34,068.05
Receipts	26,857.80
Payments	24,318.38
Balance @ 31st March 2022	£36,607.47

1st April to 28th February 2022

Bank Reconciliation	
Current Account	35,920.42
Reserve Account	4,247.71
Less unrepresented cheques	43.20
Total	£ 40,124.93

Cash Book Balance	
C/fwd(Incs) Election Reserves	34,068.05
Receipts	26,857.80
Payments	20,800.92
Balance @ 28th February 2022	£40,124.93

- d) To approve the Earmarked Funds carried forward to 2022-23 (see attached sheet)
- e) To consider grant application from Katherine House Hospice
- f) To consider grant application from Cannock Wood Methodist Church

12. Parking outside the school

13. Anti-social behavior on the playing fields/ CW&GVH Car park

14. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- Response from CCDC regarding Nunswell Park emailed to council 11th April 2022
- Email from District Cllr. Andrea Muckley with information on “20’s plenty speed limit” emailed to council 12th April 2022
- SPCA Bulletin emailed to council 12th April 2022
- Email from CCDC regarding Jubilee Events emailed to council 13th April 2022

15. Queens Platinum Jubilee

16. Park Gate Inn – Asset of Community Value

17. Cannock Wood Methodist Church – Asset of Community Value

18. Consider adoption of policies & posting on the website –

- Freedom of Information Policy
- GDPR Policy

19. Climate change

20. Items for Discussion/Future Agenda items,

21. Date of the next AGM & Parish Council Meeting Thursday 20th May 2022 @ CW&GVH Buds Road Gentleshaw @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council