



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm commencing with the Annual General Meeting followed by Council Meeting on Thursday 19th May 2022 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

ANNUAL GENERAL MEETING

1. Welcome
2. Apologies
3. Election of Chairman
4. Acceptance of role by Chairman
5. Election of Vice-chairman
6. Acceptance of role by Vice-Chairman

AGENDA

1. Welcome members
2. Apologies: County Cllr. Phil Hewitt
3. Declaration of members' Interests
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
4. Public Speaking
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan

d. Nunswell Park

5. Minutes - To approve the minutes from the meeting held on the 21st April 2022

as a true and correct record.

6. Matters Arising from the Previous Meeting Not on the Agenda

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor’s who have attended outside meetings.

9. Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
None this month				

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
19.05.22	001308	C E Gracey	Clerk’s May salary	162.12	-
19.05.22	001309	HMRC	PAYE	33.40	-
19.05.22	001310	Black Rose Solutions Ltd	2021-22 Internal audit	126.00	21.00
19.05.22	001311	CW&GVH	Hall hire for NHP(2/3, 24/3, 28/04)	70.00	-
19.05.22	001312	Christ Church Gentleshaw	Donation towards the flowers for the jubilee celebrations – to be approved	300.00	-
Total				£691.52	£21.00

b) To approve the income received – £5928 (1st payment precept)

c) To approve the financial statements 1st April to 30th April 2022

1st April to 30th April 2022

Bank Reconciliation		Cash Book Balance	
Current Account	37498.80	C/fwd(Incs) Election Reserves	36,607.47
Reserve Account	4,247.71	Receipts	5,928.00
Less unpresented cheques	8,277.62	Payments	9,066.58
<u>Total</u>	<u>£33,468.89</u>	<u>Balance @ 30th April 2022</u>	<u>£33,468.89</u>

d) Approve AGAR 2021-22 (all documents incl. exercise of public rights dates 1st June – 15th July 2022)

e) Consider Grant Application from Christchurch Gentleshaw.

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- CCCDC details of Youth Endeavor Award 2022-23 emailed to council 22nd April 2022
- SPCA Bulletin emailed to council 25th April 2022
- CCDC letter re Cannock Wood Methodist Church nomination for Asset of Community Value emailed to council 25th April 2022
- SPCA Bulletin emailed to council 7th May 2022
- SPCA Bulletin emailed to council 12th May 2022
- Staffs CC details of a new Data Protection service emailed to council 18th May 2022
- SPCA Bulletin emailed to council 18th May 2022

14. Queens Platinum Jubilee

15. Annual review of Risk Assessment renewal date 27th May 2022

16. Cannock Wood Methodist Church – Asset of Community Value

17. Consider adoption of policies & posting on the website –

- Freedom of Information Policy
- GDPR Policy

18. Climate change – Environmental Group?

19. Community Events

20. Items for Discussion/Future Agenda items,

**21. Date of the next Parish Council Meeting Thursday 16th June 2022 @ CW&GVH
Buds Road Gentleshaw @ 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council