

Minutes of Neighbourhood Plan Steering Group Meeting

11th October 2021

At

19:30

Village Hall
Buds Road
Cannock Wood

Attendees:-

Kevin Salter Ben Bradley Fiona McMulkin Emma Frison Liz Whiteley
Lesley Baker Sue Janes Pete Redding Claire Borg Gavin Wallbank
Anne Wallbank

Apologies:-

Tom Corkley Amanda Lightbody Maureen Allen Tracey Stoker

Meeting was opened by Kevin Salter, meeting protocols explained:-

The meeting was then passed over to Liz Whiteley who had carried out extensive investigation on the workings of a Neighbourhood Plan.

Topics discussed:-

- Vision
- Aims
- Objective
- Outcome

Liz also explained briefly about design codes, consultants and character assessments. With so much information, it was decided to concentrate on the immediate challenges. Creating a working document that would provide suitable questions for Cannock Wood residents to read and respond accordingly.

A number of areas were identified:-

- Village Environment
- Street Lighting
- Hedges
- Street Cleaning
- Village in Bloom
- Communication
- Village Hall

Housing:-

- Affordable Housing
- Sheltered Accommodation
- Type of developments
- Rear Garden Infill

The steering group was requested to look at these topics and provide suitable questions for inclusion in the Neighbourhood Plan Questionnaire. Ben Bradley kindly volunteered to provide IT expertise to the Steering Group.

Funding:-

Initial thoughts, that funding would be requested for:-

- Questionnaire
- WiFi
- Village Hall Charges
- Stationary
- Printing./Advertising

Quotes are to be sourced for all the above

Future Dates & Timelines:-

- Questions & Vision to LW by 15th October 2021
- Formulation of Responses by 24th October 2021
- Steering Group Meeting 25th October 2021 Village Hall 19:30
- Questionnaire Dispatched Post/ E-mail 15th November 2021
- Replies to Questionnaire 30th November 2021

With no further business to discuss at this time, the meeting was closed at 21:30