

Minutes of Neighbourhood Plan Working Group Meeting

DRAFT

25th October 2021, 19-30 hrs

Village Hall
Buds Road
Cannock Wood

Attendees:-

Sue Janes	Claire Borg	Anne Wallbank	Gavin Wallbank	Steve Wroe	Paul Thomas
Ben Bradley	Avril Green	John Green	Lesley Baker	Amanda Lightbody	Tom Corkley
Fiona McMulkin	Emma Frison,	Liz Whiteley	Kevin Salter		

(Initials only used as ref in minutes)

Apologies:-

Peter Redding Maureen Allen

Resigned:-

Tracey Stokes

AL wished to express a big Thank you to LW, AW, BB for the tremendous work carried out so far in NP development.

3. The minutes of meeting on 11th October approved. To be placed on CW web site. Future minutes to be placed on Web site in "draft" until ratified at Working Group meeting.

4. A confirmation of Parish Council approval of NP Working Group, vote at PC meeting on 21st October 6 for 1 abstention. "Terms of Reference" to be issued by PC. Declaration of interest to be completed by all on Working Group

5. Eddy Taylor, a consultant, spoke over Zoom to Working Group about his services. Answered some questions from the Group. Mr Taylor came across well, and it was decided to endorse his services after seeking 3 x References.

6. Neighbourhood Plan Survey

Discussions took place over wording, Future planning applications, PC web address to be added to contact list. One copy will be delivered to each household. Each survey will have unique number to identify addresses. Extra copies will be provided to households on request and by confirmation of unique number. This is to avoid multiple household submissions. The survey questions will be colour coded to distinguish between data for the NP and data for PC community issues and a blend

Q1,2,3,4,5,6,7,8,9,12,13,14,15,16,17,18,19,20,28,31,33,36,41, NP Questions
Q10,11,21,22,23,24,25,26,27,30,32,33,34,35,38,39,40,42, 43, 44

Comm Questions:- 29, 33, 36, 37 NP and Comm Questions

7. Signage to be sourced to advertise survey.

8. GW has volunteered to deliver all surveys, but has additional volunteers from Working Group (if needed)

9. Survey responses will initially be compiled by LW, help is available from group if needed.

10. On line expression of interest to be completed by KS/ SJ. Group title agreed to be Cannock Wood NP Working Group.

11. LW to enquire what consultant is willing to do, in advance of grant application, before formal agreement in place.

12. OS map continues to be a problem. AW is looking into providing alternative map of relevant areas.

13. Next meeting is to be confirmed, subject to Consultants availability.

With no further business, the meeting closed at 22-15