

Cannock Wood Parish Council



DRAFT Minutes of the Council Meeting held on Thursday 15th July 2021 commencing at 7.30pm at Cannock Wood & Gentleshaw Village Hall Buds Road Gentleshaw.

PRESENT: Councillors: S. Janes (Chairman) I. Bamford(Vice-chairman) , F. Frison, R Poynton

IN ATTENDANCE: County Cllr. Phil Hewitt, District Cllrs Andrea Muckley, Clerk Chris Gracey, resident Elizabeth Whiteley

The Chairman Cllr. Sue Janes opened the meeting & welcomed everyone to the meeting.

1.Minute number 199/2021 : Apologies – Cllrs. Pat Ansell, Avril Green & Kevin Salter

2.Minute number 200/2021 Declarations of interest – None

3.Minute number 201/2021 Public participation

Minute number 201/2021/A Members of the public – A resident commented on our Financial Regulations and that are bank statements are not being endorsed by councillors attending the meeting as stated in the regulations. The chairman agreed that in future monthly bank statements will be signed as accurate by all councillors present.

Minute number 201/2021/B County Cllrs. Report.- .Cllr. Phil Hewitt commented that he had nothing to raise but would stay in the meeting until items 7 & 11 had been discussed.

Minute number 201/2021/C District Councillors Report. – Cllr. Andrea Muckley commented & thanked Council for advertising the litter pick, the event was successful and 16 volunteers attended. She went onto confirm that no one has responded about dog fouling and extra new dog bins.

Cllr Andrea Muckley commented on the school parking, particularly parking near the bend on the main road, parking on the double yellow lines & also inconsiderate parking on Buds Road. As it is almost the end of the school year the item will remain on the agenda for monitoring into the Autumn.

6.Minute number 202/2021 To confirm and agree as a true record of the minutes of the previous Parish Council meeting held on 17th June 2021

The Chairman commented on a correction that needs putting amending on the minutes and subject to that correction the minutes were accurate.

Resolved: That the minutes of the meeting held on 17th June 2021 were accepted as a true and accurate record proposed by Cllr. Frans Frison seconded by Cllr. Richard Poynton & carried.

7. Minute number 203/2021 Matters arising from the minutes of the previous meeting not on the Agenda – The Chairman commented on the matter of the query on the 2019-20 accounts and ask Members to confirm that it was agreed to refer this matter to the

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Monitoring Officer for judgement, this was agreed proposed by the Chairman seconded by Cllr. Fran Frison and carried.

8. Minute 204/2021 Highways & Maintenance - Cllr. Ian Bamford commented on the ongoing outstanding work on Holly Hill Road, overgrown hedgerow on Buds Road particularly dangerous near the junction. The clerk will forward the details to County Cllr. Phil Hewitt . The Chairman commented that the pedestrian entrance to the field has been cut back slightly but later in the year requires a wider area. Members discussed the traffic problems.

9. Minute number 205/2021 To receive reports from Councillors who have attended outside meetings – None attended

10. Minute number 206/2021 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments
CH/21/0280	Holly Cottage 2 Cumberledge Hill Rugeley WS15 4SG	Removal of existing porch & erection of single storey extension	No objections
CH/21/0292	Land South East of New Hayes Farm Holly Hill Road Cannock Wood	Change of use of stables to dwelling	No objections

An additional planning application was briefly discussed & council believe that it is not in there area, no information had been received from Cannock Chase District Council to date. Following on from the meeting the application CH/21/0283 was sought & found to be in our area. The details are CH/21/0283 Erection of agricultural building to store hay & straw(35.5m length x 13.7m width x 6.2 m height) Field South West of Christ Church Gentleshaw on Land off Redmoor Road Gentleshaw. The details have been forwarded to council for consideration, who's decision will be forwarded to CCDC. Also the details have been forwarded to a resident who raised the matter.

11. Minute number 207/2021 Finance

a)The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	VAT	Amount
15.07.21	001191	C E Gracey	Clerk's July salary	-	160.90
15.07.21	001192	HMRC	Clerk's PAYE	-	33.20
15.07.21	001193	Laura Allen	Litterpick equipment	6.16	36.95
15.07.21	001194	Burntwood Road Sweepers	Gully cleansing in the parish	553.70	2768.50
15.07.21	001195	C E Gracey	Clerk's August salary	-	160.90
15.07.21	001196	HMRC	Clerk's PAYE	-	33.20

Cllr. Ian Bamford (Vice-chairman) proposed, seconded by the Cllr. Richard Poynton & carried, that the payments be approved, subject to the cheque payment for Burntwood Road Sweepers be held in abeyance until further clarification of work carried out is received, Cllr. Ian Bamford(Vice-chairman) commented that he will arrange a site meeting to resolve matters.

Resolved: That the payments paid & to be paid are approved.

b) To approve income received – None received

c) Financial Statement 1st April to 30th June 2021 – proposed by Cllr. Ian Bamford (Vice-chairman) seconded by Cllr. Richard Poynton and carried.

12. Minute number 208/2021 – Parking outside the school – as discussed in District Councillors Report.

13. Minute number 209/2021 – Neighbourhood Plan – deferred until the next meeting

14. Minute number 210/2021 – Anti-social behaviour on the playing fields at the village hall – Nothing to report

15. Minute number 211/2021 – Website Review - Cllr. Frans Frison commented that the upgrade of the site should be complete by the next meeting, the new site will run alongside the existing site until council have approved it and it goes live.

16. Minute number 212/2021 – Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 17th June 2021
- Resident email regarding a blocked gully emailed to council 17th June 2021
- Resident email regarding a block gully on Park Gate Road emailed to council 20th June 2021
- Resident emails regarding 2020-21 accounts & AGAR Part 3 emailed to council 28th June 2021
- Email from CCDC with details of the next Standards Committee meeting & papers emailed to Cllr. Pat Ansell on 3rd July 2021. – **Once the new Code of Conduct has been adopted by CCDC the parish council will follow suit.**
- SPCA Bulletin emailed to council 7th July 2021
- Comms Twb NHS details of briefing on Staffordshire Covid Vaccination programme Emailed to council 7th July 2021

17. Minutes number 213/2021 – Gully Cleansing – Road Sweeping – The work is complete but there are gullies that require additional work, a site meeting is to be arrange to discuss the problem gullies.

County Cllr. Phil Hewitt left the meeting at 8.40pm

18. Minutes number 214/2021 – CCTV for CW&GVH – Nothing to report

19. Minute Number 215/2021 – Christmas Tree for 2021 – deferred until the next meeting.

20. Minute Number 216/2021 – Defibrillator Training for Residents – The clerk will follow up with the 1st Responders and arrange some dates for the next meeting.

21. Minute number 217/2021 – New Planter for The Green – Members agreed to defer the purchase until the Spring.

22. Minute number 218/2021 – Support Village Groups – Members discussed the groups in the parish that have returned to the hall and the ones that have not, this matter will be discussed further at the next meeting.

23. Minute number 219/2021 – Events held at Beaudesert Field – Members agreed to ask Nigel Ruse to attend the September meeting to discuss the proposed firework display.

24. Minutes number 220/2021 - Items for Discussion & the Agenda for the next meeting - None

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25. Minute number 221/2021 Date of the next meeting :

Resolved: The next meeting will be Thursday 16th September 2021 @ 7.30pm at CW&GVH

The meeting end at 9.05pm