



## CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend a meeting by of the Parish Council to be held at 7.30pm on Thursday 27<sup>th</sup> May 2021 at Cannock Wood & Gentleshaw Village Hall.

### AGENDA

1. **Welcome**
2. **Acting –Chairman** - Cllr. Kevin Salter(Vice-chairman)
3. **Election of Chairman**
4. **Election of Vice-chairman**
5. **Apologies**
6. **Declaration of members' Interests**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
  - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
7. **Public Speaking**
  - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
  - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
8. **Minutes** - To approve the minutes from the meeting held on the 8<sup>th</sup> April 2021 delivered by Zoom, as a true and correct record and **will be signed by the Chair at a later date**.
9. **Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda
10. **Highways & Maintenance – potholes – hedgerows**
11. **To receive reports from Councillors who have attended outside meetings.**

## 12.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/21/0180	Crawford House Beaudesert Park Cannock Wood	Lawful development certificate:Existing use of land for storage of vehicles, plant & machinery in connection with building business (Use Class B8)		

## 13.Finance

a) Accounts paid and to be paid.

Date	Cheque Nr.	Payee	Details	Amount	VAT
13.05.21	001176	CEGracey	Reimbursement of printing costs for NHP Flyer	£132.00	£22.00
13.05.21	001177	BlackRose Solutions Ltd	Internal Audit 2020-21	£126.00	£21.00
13.05.21	001178	C EGracey	Clerk's April Salary	£161.10	-
13.05.21	001179	HMRC	Clerk's April PAYE	£ 33.00	-
13.05.21	001180	E A Roy	Website hosting,maintenance & support	£140.00	
20.05.21	001181	Came & Company	Insurance renewal 2021-22	£446.45	
27.05.21	001182	C E Gracey	Reimbursement of printing cost	£90.00 + £18 V	
27.05.21	001183	SPCA	Subscriptions for 2021-22	£288.00	
27.05.21	001184	C E Gracey	Clerk's May salary	£161.10	
27.05.21	001185	HMRC	Clerk's May PAYE	£ 33.00	
27.05.21	001186	Greenhill Nursery	Plant flower beds Autumn/Winter	£147.00	

b) To approve the income received – £66.30 (CIL payment) £5700 1st payment of precept

c) To approve the financial statement 1<sup>st</sup> April to 31<sup>st</sup> March 2021 & 1<sup>st</sup> April to 30<sup>th</sup> 2021

### 1<sup>st</sup> April to 31<sup>st</sup> March 2021

Bank Reconciliation	
Current Account	29820.34
Reserve Account	4,247.71
Less unrepresented cheques	
<b>Total</b>	<b>£ 34,068.05</b>

Cash Book Balance	
C/fwd(Incs. Election Reserves	12,461.34
Receipts	29,445.65
Payments	7,838.94
<b>Balance @ 31<sup>st</sup> March 2021</b>	<b>£ 34,068.05</b>

### 1<sup>st</sup> April to 30<sup>th</sup> April 2021

Bank Reconciliation		Cash Book Balance	
Current Account	35520.34	C/fwd(Incs. Election Reserves	34068.05
Reserve Account	4,247.71	Receipts	29445.65
Less unrepresented cheques	601.10	Payments	601.10
<u>Total</u>	<u>£ 39166.95</u>	<u>Balance @ 30<sup>th</sup> April 2021</u>	<u>£ 39166.95</u>

d) To approve the AGAR 2020-21, Annual Governance Statement & Statement of Exercise of Public Rights.

e) To review & Approve Financial Regulations

f) To consider Grant Application for Katherine House Hospice

g) To consider Grant Application for Beaudesert Toddler & Tumble Group

**14. Parking outside the school**

**15. Neighbourhood Plan**

**16. Anti-social behavior on the playing fields**

**17. Website review**

**18. Gully cleansing & road sweeping**

**19. Correspondence** – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to Council 9<sup>th</sup> April 2021
- SPCA Extra Bulletin on Protocol on the Death of HRH Prince Phillip emailed to Council 10<sup>th</sup> April 2021
- SPCA Extra on Protocol on Marking the Death of HRH Prince Phillip emailed to Council 10<sup>th</sup> April 2021
- CCDC email on the Death of Duke of Edinburgh emailed to Council 10<sup>th</sup> April 2021
- SPCA Further Guidance on the Death of HRH. Prince Phillip emailed to Council 10<sup>th</sup> April 2021
- SPCA Guidance on the period of National Mourning for HRH. Prince Phillip emailed to Council 13<sup>th</sup> April 2021
- SPCA Bulletin emailed to Council 15<sup>th</sup> April 2021
- Enforcement @ CCDC re residents report of HGV parked on landowner property, email to Council 16<sup>th</sup> April 2021
- 2 emails from residents regarding additional litter bins in the parish, emailed to Council 17<sup>th</sup> April 2021
- Email from resident with photograph showing the preferred location of an additional litter bin, emailed to Council 17<sup>th</sup> April 2021
- SPCA Bulletin emailed to Council 22<sup>nd</sup> April 2021
- Email from resident regarding a dangerous stile, emailed to Council 29<sup>th</sup> April 2021
- Grant Application from Katherine House Hospice emailed to Council 29<sup>th</sup> April 2021
- SPCA Bulletin emailed to Council 29<sup>th</sup> April 2021
- SPCA Extra Bulletin on physical meetings emailed to Council 14<sup>th</sup> April 2021
- SPCA Bulletin emailed to Council 20<sup>th</sup> May 2021

**20. CCTV for CW & GVH**

**21. Christmas Tree 2021**

**22 To Review & Approve Standing Orders**

**23. Approve Risk Assessment**

**24. Items for Discussion/Future Agenda items,**

**25. Date of the next Parish Council Meeting Thursday 10<sup>th</sup> June 2021 @ CW&GVH**

**Buds Road Gentleshaw @ 7.30pm**

*I hope you will be able to attend the meeting*

