

Cannock Wood Parish Council

Annual General Meeting.

Minutes of the Annual General Meeting
Held at the Village Hall Buds Road,
Cannock Wood on Thursday 21st May 2009, at 7.40 pm.

Present:

Cllrs: Mrs P. A. Chapman, Mr J. Healey, Mrs P. A. Ansell, Mr G. Powis,
Mrs M. E. Allen, Mr D. L. Mawle, Mr I. A. Bamford

In Attendance:

Mr D. M. Arm - Parish Clerk
Two Parishioners.

1. Election of Chairperson.

Cllr Chapman was proposed for the position of Chairman.

Proposed: Cllr Healey, Seconded: Cllr Allen.

Resolved. Cllr Chapman was elected as Chairman.

Cllr Chapman then signed her "Acceptance of Office" form.

2. Apologies.

No apologies had been received.

3. Election of Vice-Chairman.

Cllr Powis was nominated for the position of Vice-Chairman.

Proposed: Cllr Ansell, Seconded: Cllr Healey.

Resolved. Cllr Powis was elected as Vice-Chairman.

4. Election of Planning Sub Committee.

Cllr Chapman was nominated as Chairman of the Planning Sub Committee with Cllr Healey being proposed as Vice Chair.

Proposed: Cllr Powis, Seconded: Cllr Ansell.

Resolved. Cllr Chapman was elected as Chairman of the Planning sub committee and Cllr Healey was elected as Vice Chair.

5. Council Standing Orders.

Cllr's discussed the need for standing orders and agreed to go with the advice in the "Local Council Administration" book by Charles Arnold Baker which states: "It is not usually necessary for very small Councils to have standing orders, but it is desirable for every Council to possess a copy of one of the recognised models, so that in a difficulty the Chairman can give a decision based upon an established precedent". The Clerk informed Cllr's that he had such a model that was available should the need arise.

Proposed: Cllr Powis, Seconded: Cllr Ansell.

6. Election of Responsible Financial Officer.

The Clerk, Mr D. M. Arm was proposed as Responsible Financial Officer.
Proposed: Cllr Powis, Seconded: Cllr Ansell

7. Adoption of Specimen Financial regulations.

The Clerk informed Cllr's that previously the Council had adopted Specimen Financial Regulations that had been recommended by NALC. The Clerk recommended that these regulations should be re-adopted.

Proposed: Cllr Ansell, Seconded: Cllr Bamford

8. Approval of Minutes for the Meeting held on Thursday 17th April 2008.

The minutes of the meeting were read and accepted as a true record.

Proposed: Cllr Allen, Seconded: Cllr Powis.

9. Matters arising from the minutes.

Cllr's reported that following the cutting of the wire fences opposite the Rag Public House and the subsequent arrest of a person, the Police may prosecute the individual responsible.

10. Planning

4.1 Applications for Consideration.

CH/09/0109 – 10 Cumberledge Hill – Dormer Window at front. Due to the date of application being received Cllr Chapman and Cllr Healey had to deal with it. They could see no reason to object to the application.

The Council had no objections to this application.

CH/09/0119 – 84 Hayfield Hill – Change of use to retain hard standing for storage of agricultural machinery

The Council had no objections to this application.

CH/09/0123 – 30 High Meadow – Retention of Dormer windows to rear.

The Council had no objections to this application.

CH/09/0128 – 6 Chestall Road – Single storey extension to rear

The Council had no objections to this application.

CH/09/0131 – 40 Hayfield Hill – Single storey extension to side incorporating existing store

The Council had no objections to this application.

4.2 Applications approved/rejected by Cannock Chase District Council.

There had been no approvals or rejections received from Cannock Council.

11. Finance.

The Clerk handed out details of the bank accounts. There was £6,008.43 in the current account. There was £2,443.91 in the three-month Premium account.

The following accounts were approved for payment:

Mr D. M. Arm – Clerks Salary

Mr D. M. Arm – Clerks Expenses.

Proposed: Cllr Powis, Seconded: Cllr Allen.

The Clerk informed Cllr's that he had received the renewal quotation from Came & Co for the Council Insurance. The cost would be £364.31 for the year; however this could be reduced by a further 5% to £346.09 if the Council opted to take a 3 year

binding agreement. The Clerk told Cllr's that he had spoken to them about this and it basically meant that the Insurance policy would only rise by the cost of inflation over the next three years. The way the policy cost is based on from an Insurance point of view, would not rise. After discussion, Cllr's felt that it was a good idea to opt for the 3 year binding agreement as in the long term it would save the Council money.

Proposed: Cllr Ansell. Seconded: Cllr Powis.

The Clerk informed Cllr's that he had received information from NALC that the Casual Users Mileage rates had increased from the 1st April. He recommended the Council accept these rates. Cllr's agreed to accept the new NALC rates.

Proposed: Cllr Powis, Seconded: Cllr Bamford.

12. Grant Applications.

Cllr Powis informed Cllr's that he had looked into the CPRE as requested to at the last meeting. Cllr Powis passed on the information that he had found out. After debate it was decided not to support the previous application for a grant but to support more local organisations like the AONB.

Cllr Powis gave an update on the Security upgrades needed at the Village Hall. Cllr Powis had met the Police at the Hall and they had inspected the property again. Cllr Powis stated that, having received some grants from other organisations as well as the Council, the Hall Committee were deciding priorities and may not need to approach the Council for further funding.

13. Electricity Supply.

Nothing to report.

14. Water Pressure.

A small problem had occurred but this was linked to the works on the new main.

15. Dog Fouling.

Cllr's felt this problem had improved of late.

16. Correspondence.

See Appendix A.

All noted by Cllr's.

17. Road Safety within the Village.

Cllr Healey reported that the sign to Cannock Wood Industrial Estate in Ironstone Road had been twisted round and was pointing down Sevens Road.

A new bus stop had been erected opposite the Redmoor Inn but it was in the hedgerow which meant people getting off there could not move until the bus had moved off. Cllr' agreed that a survey of Village bus stops would be a good and then set up a meeting with Arriva to discuss any issues highlighted. Cllr Healey agreed to do the survey and report back to Council.

18. Quality Council Status..

Nothing further to report.

19. Parish Council Web Page.

Cllr Powis informed Cllr's that despite emails being sent to the person who ran the other Web Page in the Village, who had agreed the Council could have the domain

from him, no replies had been received. Cllr Powis had discussed the situation with Eric Roy who had given other options that the Council could use. After discussion it was decided that the Council should move forward and elected to have cannockwood.org as the domain for the Web Page. Cllr Powis told Cllr's that the Web Page would hopefully be up and running within a week or so.

20. Community Speed Watch scheme.

Nothing further to report.

21. Best Kept Village 2009.

Cllr Allen reported that things were moving on and that the Village was looking good. People were picking up litter which was good. First stage judging was usually in May/June after which the Council would be informed if they had progressed to the next stage.

22. Items for discussion/future agendas.

Cllr Mawle reported that he was no longer on the Planning Committee for the District Council.

Cllr Mawle had been made Vice Chairman of the District Council for the coming year. Cllr's congratulated Cllr Mawle on his new position.

23. Date of Next Meeting.

Thursday June 18th 2009.

The Meeting closed at 9.15 p.m.

_____ Chairman

_____ Date

Derek Arm
Clerk to the Council.