



Cannock Wood Parish Council

Minutes of the Council Meeting

Commencing 7.30pm on Thursday 20 February 2020

Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors P. Ansell (Chair) , I. Bamford, F. Frison, A. Green, S Janes and R. Poynton

Also present: Wendy Hollinshead-Acting Clerk and three members of the public.

ITEM 1: WELCOME AND APOLOGIES.

Cllr Ansell welcomed everyone to the meeting which began at 7.30pm.

There were apologies from Cllr Salter due to annual leave.

Resolved to accept apologies for absence.

ITEM 2: DECLARATIONS OF INTEREST

No Declarations of interest were received.

ITEM 3: PUBLIC PARTICIPATION

Cllr Green advised that a resident has raised concerns over parking outside the Park Gate Inn. Cllr Bamford advised that the refurbishment plans provided for additional parking spaces and so this problem will be reconsidered when the Park Gate re-opens.

A resident wished to bring to the Parish Council attention the problem with traffic outside the school in the mornings. The problem appears to be that the road is being used as a short cut by through traffic exceeding the speed restrictions, this combined with parents parking has created a very dangerous situation. The resident was informed that the Parish Council is not the highway authority but will take up this issue with the County Councillors. Cllr Bamford informed the meeting that he had already met with Cllr Hewitt who is looking into the matter.

The School itself is not within the Parish but liaison will be had with Longdon Parish Council. A resident raised issues with his planning applications and information given to the planning committee. He was informed that the Parish council make representations as a consultee but are not responsible for representations made by District Councillors.

ITEM 4: MINUTES

4.1 The minutes of the Meeting of the Council held on 23 January 2020 were accepted as a true and accurate record.

4.2 Resolved: That the minutes of the meeting held on 23 January 2020 were accepted as a true and accurate record

ITEM 5: MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING NOT ON THE AGENDA.

None.

ITEM 6: COUNTY COUNCILLORS REPORT.

Apologies were received from Cllrs Hewitt and Jones from the County Council and Cllr Muckley from the District Council. Cllr Hewitt has had a walk round the Parish and looked at a number of concerns relating to Highways signage and trees verges and hedges. The Parish Council will need to consider whether to hire a gulley sucker to keep drains clear in the future. Clerk will make enquiries as to cost. The sign at Slang Lane will be repaired.

ITEM 7: PLANNING APPLICATIONS TO BE CONSIDERED OR DECIDED.

7.1 the following applications had been decided and received.

Application No.	Location/address	Details of application	CWPC Comments	Status
CH/19/413	Court Bank Farm, Slang Lane, Cannock Wood, Cannock, WS15 4RY	Variation of Conditions (3&7) pursuant to CH/19/154 to allow storage of a tractor and revert building to original siting	Seeking further information and site plan.	Decided-Granted
CH/19/419	1 Buds Road, Cannock Wood, Cannock, WS15 4NB	Two storey side extension and front Porch extension with hipped roof canopy	No Comments	Decided-Granted
CH/19/330	Newlands, Chestall Road, Cannock Wood, Rugeley, WS15 4RB	Single storey extension to rear, bay window to front		Decided-Granted
CH/19/360 Linked to CH/19/192	Bellscale How, Chapel Lane, Cannock Wood, Cannock, WS15 4SE	Demolition of existing bungalow & erection of replacement bungalow	No objections	Refused
CH/19/380 Linked to CH/18/324-refused	Land adjacent to 11 Bradwell Lane, Cannock Wood, Rugeley, WS15 4RW	Residential development: one detached dwelling	No Objections	Granted with conditions.
CH/19/376 and 385	Park Gate Inn, Cannock Wood	Alterations to premises and extension to car park	No objections	Decided-Granted
CH/20/053	11 Bradwell Lane, Cannock Wood, Rugeley, WS15 4RW	Retention of Cantilevered Balcony	No Objections	Undecided

7.2 Resolved That the Council comment as set out above.

ITEM 8: FINANCE

8.1 The following accounts were due to be paid and payment was approved.

Date	Cheque No.	Payee	Purpose	Amount	Power
20.02.2020	001004	W. Hollinshead	Salary and expenses	113.50	
20.02.2020	001005	Greenhills Nursery	Planters and plants	500.00	

8.2 The financial report for the year up to 6 January 2020 was approved.

Resolved: to accept the financial report for the period ending on 6 January 2020.

ITEM 9: THE CLERKS REPORT

- i) Clerk has met with new Internal Auditor and had preliminary discussion. Some minor adjustments are needed but on the whole we have the correct measures in

place. The books will be supplied after the year end and a written report will be prepared. The Internal Auditors have been received. **Resolved: to appoint Sandie Morris ACMA for the year ending March 2020. Proposed Cllr Green Seconded Cllr Janes, unanimous decision.**

- ii) Correspondence from Eric Roy concerning updating the website to meet accessibility standards. Agreed to look at other websites to be able to decide what changes should be made before quotes are obtained. **Resolved: To update the website, Clerk to look at obtaining quotes from website providers.**

ITEM 10: COUNCILLORS REPORTS

Cllr Ansell had attended the presentation evening hosted by the 1st Responders who expressed gratitude for the grant received from the Parish Council.

ITEM 11: CANNOCK WOOD NEIGHBOURHOOD PLAN.

Cllr Salter has arranged a presentation by Neil Vyse to explain the steps involved in putting together a successful Neighbourhood Plan. This will take place in the Village Hall on 19 March at 8.00pm. The Parish Council meeting will start at the earlier time of 7.00pm to allow time for the presentation. The event will be published on the website, Facebook and Nextdoor.

ITEM 12: MEASURES TO COMBAT ANTI-SOCIAL BEHAVIOUR

The anti-social behaviour continues to be a problem. A log will be kept of any complaints and the community Police Officer will be invited to the next meeting.

ITEM 13: POLICIES.

Parish Council Policies will be reviewed by the Clerk and Cllr Poynton and any amendments will be put before the next meeting..

ITEM 14: HIGHWAYS

14.1 Cllr Bamford has met Cllr Hewitt and looked at outstanding issues including traffic calming outside the school

ITEM 15: ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

Neighbourhood Plan, Audit for end of year, Policies, traffic outside the school and anti-social behaviour.

ITEM 16: SOCIAL MEDIA AND WEBSITE

A new Facebook page is up and running. Cllr Frison had conducted a website appraisal to help identify items needed for the CWPC website. This would include more information about the PC, photographic images of the area, a new logo, and a news section linked to Facebook. Clerk to look at quotes.

ITEM 17: BEAUDESERT MEETING

This will be arranged and report given to the next meeting.

ITEM 18: DATE OF NEXT MEETING

The next meeting will be held on 19 March 2020 at 7.30pm.

There being no other business the meeting closed at 9.45 pm