



Cannock Wood Parish Council

Minutes of the Council Meeting

Commencing 7.30pm on Thursday 18 July 2019

Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors K. Salter (Vice-Chair), I. Bamford, F. Frison, A. Green and S Janes

Also present: Wendy Hollinshead-Acting Clerk, 1 member of the public.

ITEM 1: WELCOME AND APOLOGIES.

Cllr Salter welcomed everyone to the meeting which began at 7.30pm.

Apologies were received from Cllrs Ansell (Chair) and Poynton.

Resolved: That apologies accepted

ITEM 2: DECLARATIONS OF INTEREST

No Declarations of interest were received.

ITEM 3: PUBLIC PARTICIPATION

One member of the public addressed the Council to report that Highways have now carried out works in Holly Hill Road, the area has been re-profiled, 2 new drain covers fitted and resurfaced. The Parish Council was thanked for the help given in pursuing this matter with Highways.

ITEM 4: MINUTES

4.1 The minutes of the Meeting of the Council held on 20 June 2019 were accepted as a true and accurate record

4.2 Resolved: That the minutes of the meeting held on 20 June 2019 were accepted as a true and accurate record

ITEM 5: MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING NOT ON THE AGENDA.

It was reported that keys have now been obtained for the Notice Board and spare keys cut.

ITEM 6: COUNTY COUNCILLORS REPORT.

There was no report as no County Councillor was present.

ITEM 7: PLANNING APPLICATIONS TO BE CONSIDERED OR DECIDED.

7.1 No decisions had been received regarding outstanding planning applications this month.

7.2 No new planning applications had been received this month.

ITEM 8: FINANCE

8.1 There was one account due to be paid and payment was approved.

ITEM 9: THE CLERKS REPORT

The Parish Council email account has now been accessed and the Clerk can be contacted at parish.council@cannockwood.org

The Clerk reported that a draft advertisement would be sent to Councillors for approval for a new Clerk. The Clerk would have to be employed by the Council as an employee.

ITEM 10: COUNCILLORS REPORTS

10.1 There were no new items to report

ITEM 11: CANNOCK WOOD NEIGHBOURHOOD PLAN.

The formal notice to confirm the Neighbourhood Area has been written up by CCDC and will now proceed to the next stage. A number of residents have expressed an interest in helping with the Neighbourhood Plan. The next step is to hold an informal meeting and form the working group.

ITEM 12: DRONE REQUEST

Cllr Salter reported that there were several options to deal with the issue of anti-social behaviour at Castle Ring and the Village Hall car parks. A Parish Council drone is one of the options but if a drone was to be considered it would be necessary to find out if it is possible to recruit 4 pilots willing to fly the drone on a rota basis of one week out of four. If no volunteers can be identified, then a drone is not a workable solution. The difficulty is getting the message out to the community and finding the volunteers. The Parish Council will pay to train the pilots but will need a commitment from them. Agreed that a better form of communication to gauge the views of the Parish is needed and consideration would be given to setting up a new Parish Facebook page to link to the Parish Website.

ITEM 13: CHRISTMAS 2019.

Cllr Green will order a Christmas tree the same size as last year. It was agreed to ask the Community Choir to sing carols. The date for the turning on of the Christmas lights will be 29 November 2019.

Resolved: The Parish Council will purchase the Christmas Tree

Proposed by Cllr Bamford and seconded by Cllr Frison

Unanimous decision

ITEM 14: HIGHWAYS

14.1 it was reported that some of the streetlights are obscured by trees. It was agreed to ask Cllr Hewitt if the trees are owned by the County Council and if so whether they can be lopped.

14.2 The roadworks at Holly Hill Road have now been completed.

ITEM 15: BEST KEPT VILLAGE COMPETITION 2020

15.1 Decision on future entry to the Best Kept Village competition was deferred to the next meeting as the competition for this year has completed. Entries for next year are due in February/March.

15.2 Cllr Green reported that the planter had been donated as had the compost and the plants. Cllrs agreed that the planter looked very good and that further planters should be installed. Permission will be sought from Highways to install planters at the Cumberledge Hill/Chapel Lane Junction and at the cross roads of Sycamore Hill/ Chestall Road, Park Gate Road, Buds Road. It was agreed to fund the ongoing maintenance of the planters up to £25 per month.

Resolved: To fund the ongoing maintenance of the planters up to £25 per month.

Proposed by Cllr Green and Seconded by Cllr Frison.

Unanimous decision.

ITEM 16: ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

Items for future discussion proposed were Staffing, Neighbourhood Plan, Drone, Christmas plans, grit boxes, defibrillator course, PC Facebook

ITEM 17: BULLETIN AND BULLETIN LOG

It was discussed at Item 12 of the need to find better ways of connecting to the community and ensuring information is available. Cllr Frison will look into the use of a Parish Council Facebook page linked to the website.

ITEM 18: BEAUDESERT MEETING

A meeting between the manager of Beaudesert Outdoor Centre and the Parish Council was held on 18 July 2019 at 7pm and the key points of agreement were:

- 1) BOC will put out information on their website and in visitor packs about slowing down to 20MPH through the village and being aware of footpaths from the playing fields.
- 2) BOC will liaise with Cllr Green to publish details of big events
- 3) BOC will put up signage on the exit of BOC to warn drivers to exit slowly, be aware of vehicles coming from the right and pedestrians on the footpaths on the left.
- 4) BOC will put up signage on the Holly Hill Road Exit to ask drivers to turn right then left (info to go on website and visitors packs too)
- 5) BOC to consider at holding a proms in the park type event for the Village
- 6) BOC to inform the Village of events of community interest via Cllr Green
- 7) BOC to continue promoting the Chestall Road postcode for use by drivers to promote accurate route finding by visitors.
- 8) Cllr Salter to provide contact details for the Village Hall playing fields for possible hire by BOC at fireworks night
- 9) Cllr Salter to provide details of Village Hall facilities for available for hire by BOC

ITEM 19: STAFFING

Discussion deferred until next meeting when hopefully candidates for the position of Clerk to the Parish Council will have been identified.

ITEM 20: DATE OF NEXT MEETING

The next meeting will be held on 19 September 2019

There being no other business the meeting closed at 8.45 pm