



Cannock Wood Parish Council

Minutes of the Council Meeting
Commencing 7.45pm on Thursday 16 May 2019.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes Mrs P. Ansell (Chair) I. Bamford
F. Frison Mrs A. Green R. Poynton
K. Salter (Vice-Chair)

Also, Present: Mrs R S Mason – Parish Clerk
3 members of public

Item No		Actioned By
1.	WELCOME AND APOLOGIES	
1.1	Councillor Mrs P. Ansell welcomed everyone to the meeting, which began at 7.45pm and thanked the Councillors for their confidence in her by making her Chair. Councillor Mrs P. Ansell thanked Councillor Mrs S. Janes for all her hard work in the previous years.	
1.2	No apologies were received.	
2.	DECLARATIONS OF INTEREST	
2.1	No Declarations of Interest were received.	
3.	PUBLIC PARTICIPATION	
3.1	A member of public informed the Council that the continued issue with the drains on Holly Hill Road was still not resolved. It was felt that a one to one meeting was needed between County Councillor P. Hewitt and the Community Infrastructure Officer at Highways to try and look at this is.	<i>Clerk to action with Cllr. K. Salter</i>
3.2	It was noted that work on The Stables, Buds Road could not be seen as suspicious as no Planning Permission had been received and that Planning at Cannock Chase Council noted that the upkeep of the building in situ was not an issue they would look at.	
	<i>Item 7.1 was moved to after Public Participation so that a member of public could</i>	

<p>7 7.1 7.2</p>	<p style="text-align: center;"><i>discuss their concerns.</i></p> <p>PLANNING APPLICATIONS FOR CONSIDERATION OR DECIDED</p> <p>CH/19/154 Court Bank Farm, Slang Lane, Cannock Wood, WS15 4RY Proposed erection of a storage building (390sq m) for the Equestrian enterprise.</p> <p>Members of public were concerned about how the building would affect the street scene due to issues with removal of the hedgerow. Councillor I. Bamford explained that the same remits for residential development did not affect the application as it was a commercial/agricultural/equestrian centre. Councillor I. Bamford recommended that the Council comments that the application has conditions for more screening to be installed and that the building is treated as an abutment.</p> <p>Resolved: That the Council comment with the following: No Objection subject to the additional conditions of increased screening to improve the street scene as well as ensuring that the building is an abutment.</p>	<p style="text-align: right;"><i>To be actioned by the Clerk</i></p>
<p>4. 4.1 4.2</p>	<p>4. MINUTES</p> <p>4.1 The Minutes of the Council meeting held on 18 April 2019 were accepted as a true and correct.</p> <p>4.2 Resolved: That The minutes of the meeting held on 18 April 2019 were accepted at as a true and correct record.</p>	
<p>5. 5.1</p>	<p>5. MATTERS ARISING FROM THE MINUTES NOT COVERED BY THE AGENDA</p> <p>5.1 No matters were arising.</p>	
<p>6. 6.1</p>	<p>6. COUNTY COUNCILLORS REPORT</p> <p>6.1 No County Councillors were present.</p>	
<p>7. 7.2 7.3</p>	<p style="text-align: center;"><i>Planning Application CH/19/154 was discussed in the Public Section</i></p> <p>7. PLANNING APPLICATIONS TO BE CONSIDERED OR DECIDED</p> <p>Comments to be received on the following Planning Application: CH/19/173 Application to regularise use of site as Class B1(c) light industrial Retention of building D to house Forklift Truck. Hill Fam, 84, Hayfield Hill, Cannock Wood, WS15 4RU Comment: No Objections.</p> <p>A decision had been received regarding the following Planning Application: CH/19/109 Proposed single storey rear extension and replacement garage. 43, Hayfield Hill, Cannock Wood, WS15 4RP Decision: APPROVED WITH CONDITIONS.</p> <p>CH/19/119 Ground floor extensions and new open porch to front,</p>	

	<p style="text-align: center;">demolition of flat roof extension. The Azaleas, Ivy Lane, Cannock Wood, WS15 4SA</p> <p>Decision: APPROVED WITH CONDITIONS.</p>					
8.	FINANCE					
8.1	<p><u>Accounts to be Paid</u> A list of accounts to be paid was given:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Clerk Salary</td> <td style="text-align: right;">Chq 000987</td> </tr> <tr> <td>Clerk's Expenses</td> <td style="text-align: right;">Chq 000988</td> </tr> </table>	Clerk Salary	Chq 000987	Clerk's Expenses	Chq 000988	
Clerk Salary	Chq 000987					
Clerk's Expenses	Chq 000988					
8.1(i)	Resolved: That Payments be approved.					
8.2	<p><u>Bank Reconciliation and Statement</u> The estimated income and expenditure up to 30.04.2019 was accepted due to the bank statement not being received.</p>					
9.	Clerks Report					
9.1	The Clerk had nothing to report.					
10.	Councillors Reports					
10.1	There were no Councillor reports to be given.					
11.	CANNOCK WOOD NEIGHBOURHOOD PLAN					
11.1	The Clerk had put forward the application for the Neighbourhood Area with the District Council and had received a map of the Parish from the District and would forward copies to all Councillors.	<i>To be actioned by Clerk</i>				
	<i>The Council discussed Items 12 and 13 together as they affected each other</i>					
12.	DRONE REQUEST AND BOLLARDS AT CASTLE RING					
12.1	Councillor K. Salter explained that the last grant applied for, for the bollards had been refused and believed that there maybe more weight to get a grant for a drone. The cost of an automatic barrier was high, and most grant distributors had concerns over a member of public manually shutting the barrier due to health and safety.					
12.2	The Clerk explained that there would be a need to establish a policy for if the Drone was used outside of the village as the Parish Council can only spend money within the village. Cost would have to be reimbursed from the Parish where the Drone was used, and the other Parishes would have to sign up to the scheme and accept the terms.					
12.3	It was felt a drone would encourage less anti-social behaviour especially if signs were in place. The drone would encourage more police presence it was felt also especially as when it was in use, they would need to be present.					
12.4	Councillor K. Salter was to look at a financial issue including insurance, licences, operator costs and purchase costs.	<i>To be actioned by Cllr. K. Salter</i>				
13.	HIGHWAYS					

13.1	The work on Chapel Lane was completed, but it was felt that a meeting with the Community Infrastructure Manager for Highways should be arranged to discuss other issues that may or have occurred.	
14. 14.1	FLOWER TROUGH AROUND THE TREE The Clerk was to approach the local garden nursery to see if they would donate plants for the flower box with them being able to have a sign no bigger than A4 to advertise their business.	<i>To be actioned by the Clerk</i>
15. 15.1 15.2 15.3 15.4 15.5 15.6 15.7	GRANT AID REQUEST A grant aid request from Burntwood and Cannock Chase Community First Responders had been received. This was a totally voluntary organisation that ran through grants and donations. It was proposed that £500.00 (five hundred pounds only) be given to the group. Proposed: Cllr R. Poynton; Seconded: Cllr Mrs A. Green Resolved: That £500.00 (five hundred pounds only) be given to the group. <i>Vote: Unanimous</i> It was proposed that the group be asked to attend the Annual Parish Meeting and be presented with the cheque at this meeting on Thursday 30 May 2019. Proposed: Cllr I. Bamford; Seconded: Cllr F. Frisons Resolved: That The Burntwood and Cannock Chase Community First Responders be invited to attend the Annual Parish Meeting and be presented with their cheque at this meeting. <i>Vote: Unanimous</i> It was proposed that the Council advertises the fact that the Parish Council has given grants to the Community First Responders as well as Cannock Chase Shed who should also be invited to attend the Annual Parish Meeting. Proposed: Cllr K. Salter; Cllr Mrs A. Green Resolved: That The Parish Council places on Facebook and the website information on the groups it has given grants to and that Cannock Chase Shed are invited to the Annual Parish Meeting also. <i>Vote: Unanimous</i>	<i>To be actioned by the clerk.</i> <i>To be actioned by the clerk.</i> <i>To be actioned by the clerk.</i>
16. 16.1	ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS <ul style="list-style-type: none"> ● Trough round the tree ● Highways ● Best Kept Village including Triangle on Buds Road ● Neighbourhood Plan ● Drones ● Christmas 2019 	<i>To be actioned by the Clerk</i>

17.	DATE OF THE NEXT MEETING	
17.1	The Annual Parish Meeting will be Thursday 30 May 2019 at 7.30pm.	
17.2	The next meeting of Cannock Wood Parish Council will be Thursday 20 June 2019 at 7.30pm.	
There being no further business the meeting closed at 9.24pm		
Signed		
Date		

Draft