



Cannock Wood

Parish Council

Minutes of the Council Meeting

Commencing 7.30pm on Thursday 20 June 2019

Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors P. Ansell (Chair), K. Salter (Vice-Chair), I. Bamford, F. Frison, A. Green.

Also present: Wendy Hollinshead-Acting Clerk, County Councillor Hewitt (items 3-12), 6 members of the public.

The Chair read a prepared statement concerning the conviction and subsequent resignation of the Clerk Rebecca Mason. Cllr Ansell assured residents that there were no irregularities in respect of the Cannock Wood Parish Council finances and that the Parish Council always have and will continue to implement strict financial control measures.

As a result of the resignation of Mrs Mason it was necessary to immediately appoint a Responsible Finance Officer. Cllr Green was nominated to fill the role until a permanent RFO is appointed. Proposed by Cllr Frison Seconded by Cllr Bamford.

It was resolved that Cllr Green be appointed as Responsible Finance Officer.

Vote unanimous.

ITEM 1: WELCOME AND APOLOGIES.

Cllr Ansell welcomed everyone to the meeting which began at 7.30pm.

Apologies were received from Cllrs Poynton and Janes.

Resolved: That apologies accepted

ITEM 2: DECLARATIONS OF INTEREST

No Declarations of interest were received.

ITEM 3: PUBLIC PARTICIPATION

Two members of the public addressed the Council over their concerns about the level of development at Court Bank Farm Cannock Wood. Reference was made to application CH/19/154 which had been considered at a previous meeting. They informed the Council that they are experiencing unacceptable levels of noise from vehicles and light pollution from the floodlights for the manege. The premises lie within an area of outstanding natural beauty, but a number of trees have been removed and tarmac roads installed which detract from the area. The resident has made representations to the District Council on the application but was concerned over the delay in receiving a response. Also that the representations had not been published on the Councils planning portal. Cllr Bamford advised that each development is within planning guidelines but understood that the overall impact was causing concern. The residents' concerns over noise and light pollution would be referred to the District Council to investigate. The acting Clerk would also make enquiry over the delay in the responses being added to the planning portal. Cllr Salter informed the public of the plans to put in place a Neighbourhood Plan which would assist to limit applications from having this cumulative effect. Members of the public were asked to come forward and help with this project.

ITEM 4: MINUTES

4.1 The minutes of the Annual Meeting of the Council held on 16 May 2019 were accepted as a true and accurate record

4.2 The minutes of the Council meeting held on 16 May 2019 were accepted as a true and accurate record

4.3 The minutes of the Annual Parish Meeting of the Council held on 30 May 2019 were accepted as a true and accurate record

4.4 Resolved: That the minutes of the meetings held on 16 May and 30 May 2019 were accepted as a true and accurate record

ITEM 5: MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING NOT ON THE AGENDA.

Item 14.5 of the meeting on 16 May, the Clerk was to contact the member of the public who was to plant the trough, this has not been done. Cllr Green agreed take on this responsibility.

ITEM 6: COUNTY COUNCILLORS REPORT.

Cllr Hewitt reported that a meeting had been held with a resident and the Senior Engineer for Staffs CC to look into the drainage problem at Holly Hill Lane.

The cause of the problem has been identified and the works to solve the problem identified and these will be scheduled to be carried out. Cllr Hewitt will inform the Council when the work will be carried out.

Works have also been identified to resolve drainage issues on Cumberledge Hill and will be scheduled.

Cllr Hewitt reminded the meeting that there will be an open evening on 21 June 2019 at Cannock Wood Village Hall in respect of the District Council Local Plan and encouraged everyone to attend and view the plans.

ITEM 7: PLANNING APPLICATIONS TO BE CONSIDERED OR DECIDED.

7.1 Decisions had been received regarding the following planning applications:

7.2 CH/19/134 Hip to gable loft conversion and pitched dormer windows to the rear

11, Hayfield Hill, Cannock Wood, Cannock, WS15 4RP

Conditions: The materials to be used for the external surfaces of the development shall be of the same type, colour and texture as those used on the existing building.

7.3 CH/19/135 2 storey rear extension with Juliet Balcony

11 Bradwell Lane, Cannock Wood, Rugeley, WS15 4RW

Conditions: The materials to be used for the external surfaces of the development shall be of the same type and colour and texture as those on the existing building.

7.4 the following applications had been received:

7.5 CH/19/192 Proposed single storey front & side extensions, new pitched roof, part demolition & conversion of existing detached garage & new 1.8m high boundary walls / electric entrance gates

Bellscale How, Chapel Lane, Cannock Wood, Cannock, WS15 4SE

Resolved : That the Council comment that no objection subject to the hedgerow being retained.

7.6 CH/19/214 Removal of existing bay window, construction of small extension infilling the bay to the front elevation.

25 Bradwell Lane, Cannock Wood, Rugeley, WS15 4RW

Resolved: No objections

7.7 CH/19/215 Proposed single storey rear extension and self contained flat

Gorsey Hayes, Buds Road, Cannock Wood, Cannock, WS15 4NB

Resolved: No objections

ITEM 8: FINANCE

8.1 There were no accounts due to be paid

8.2 The certificate of exemption was approved and signed

8.3 The Annual Governance and Accountability Return was approved and signed

8.4 The Accounting statement was approved.

ITEM 9: THE CLERKS REPORT

There was no report.

ITEM 10: COUNCILLORS REPORTS

10.1 Cllr Bamford reported that there had been issues with traffic attending Beaudesert. To be discussed further at the next meeting. Cllr Salter agreed to make contact with Beaudesert to try and open a channel of communication.

Cllr Bamford reported that there had been some issues with speeding vehicles in the area. Cllr Hewitt advised that if it was a particular road he could ask the Safer Road partnership to conduct a speed check.

ITEM 11: CANNOCK WOOD NEIGHBOURHOOD PLAN.

Cllr Salter reported that Cannock Wood had been accepted as a Neighbourhood Area by Cannock Chase District Council. A formal notice will have to be issued by CCDC. A working group will have to be formed as it is a residents plan not a Parish Council plan. It may be possible to apply for a grant to assist in setting up the plan. It is a long process and may take up to 2 years to put in place. It will benefit the village in planning areas for development and areas where development cannot take place.

ITEM 12: DRONE REQUEST

Cllr Salter reported that there had been anti-social behaviour on car parks and measures were needed to counteract this behaviour. Various options had been discussed for Castle Ring car park and he had costed the four options for the Councillors to consider. The options are installation of electronic barriers, manual barriers, purchase a Parish Council drone or hire a drone. To operate a Parish Council drone will require a number of responsible volunteers but it may be possible to recoup some of the cost by hiring it out to other councils. Councillors to consider the various options and discuss it further at the next meeting.

ITEM 13: CHRISTMAS 2019.

Discussion on the plans for Christmas 2019 were deferred to the next meeting.

ITEM 14: HIGHWAYS

There are some issues with road surfaces but discussion was deferred to the next meeting.

ITEM 15: BEST KEPT VILLAGE COMPETITION 2020

Discussion was deferred to the next meeting.

ITEM 16: ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

No items were raised.

ITEM 17: EXCLUSION OF THE PUBLIC AND PRESS

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

ITEM 18 STAFFING MATTERS

Confidential.

ITEM 19 DATE OF NEXT MEETING

The next meeting will be held on 18 July 2019

There being no other business the meeting closed at 9.45pm