



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 18 April 2019.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell I. Bamford
K. Salter

Also, Present: Mrs R S Mason – Parish Clerk
County Councillor Phil Hewitt
3 members of public
2 PCSO

Item No		Actioned By
1. 1.1 1.2	WELCOME AND APOLOGIES Councillor Mrs S. Janes welcomed everyone to the meeting, which began at 7.30pm. Apologies were received from Councillors Mrs A. Green and R. Poynton Resolved: That Apologies accepted.	
2. 2.1	DECLARATIONS OF INTEREST No Declarations of Interest were received.	
3. 3.1	PUBLIC PARTICIPATION A member of public informed the Council that planning applications for various sites on his property had been sent to Cannock Chase Council. These plans were to formalise things that were currently in place and for the building of a hay store. The member of public also informed the Council that the call for sites for the local plan had been issued. Parcels of land on their property had been put forward as they were previously also the land had been put forward as suitable for green energy. They stressed this was why a Neighbourhood Plan was needed to assist in protecting what was built in the village in the future.	

<p>18 18.1 18.2</p>	<p><i>Item 18 was moved to after Public Participation so that the PCSO's could continue their route for the evening.</i></p> <p>TRAVELLERS AT NEW HAYES ROAD</p> <p>PCSO S. Nicholls explained that the Travellers had moved on finally. However, they had left a lot of mess behind especially due to the cable burning, which unfortunately could not directly be connected with the travellers. The Police would be keeping an eye on this site especially as it was also popular with off road bikers.</p> <p>The situation with off road bikers and the travellers brought up the question of the Council purchasing a drone. A member if public had put forward that they would be happy to obtain a licence for the use of the drone at their cost. The Police felt this would be an asset to the Community in helping curb Anti-Social behaviour. The Clerk pointed out there would be an issue of how the drone was used if the Parish Council purchased it. The Chair requested that the item was placed on the agenda for next month with relevant issues highlighted.</p>	<p><i>To be actioned by the Clerk</i></p>
<p>4. 4.1 4.2</p>	<p>MINUTES</p> <p>The Minutes of the Council meeting held on 21 March 2019 were accepted as a true and correct.</p> <p>Resolved: That The minutes of the meeting held on 21 March 2019 were accepted at as a true and correct record.</p>	
<p>5. 5.1</p>	<p>MATTERS ARISING FROM THE MINUTES NOT COVERED BY THE AGENDA</p> <p>No matters were arising.</p>	
<p>6. 6.1 6.2</p>	<p>COUNTY COUNCILLORS REPORT</p> <p>County Councillor B. Jones put forward their apologies for the meeting.</p> <p>County Councillor P. Hewitt had been doing his best with the issue of the drains on Holly Hill Road, there was an issue regarding ownership of one of the drains that was blocked solid. County Councillor P. Hewitt did state that if it rains and there is still an issue with flooding, he will get the Community Infrastructure Manager to come out, but it would not be immediate as his diary was very full.</p>	
<p>7. 7.1</p>	<p>PLANNING APPLICATIONS TO BE CONSIDERED OR DECIDED</p> <p>A decision had been received regarding the following Planning Application: CH/19/119 Ground Floor extensions and new open porch to front demolition of flat roof extensions, conservatory & coal shed. The Azaleas, Ivy Lane, Cannock Wood, WS15 4SA Comments: No Objections subject to the following conditions; no work to commence before 7.30am and after 6.30pm Monday to Friday, and up to 1pm Saturday, no work on Sunday's, Bank Holidays or Public Holidays.</p> <p>CH/19/128 Proposed detached single storey building to provide garage/gym/sitting area. Holly Grove, Holly Hill Road, Cannock Wood, WS15 4SD Comments: No Objections subject to the following conditions; no work to</p>	

	<p>commence before 7.30am and after 6.30pm Monday to Friday, and up to 1pm Saturday, no work on Sunday's, Bank Holidays or Public Holidays.</p> <p>CH/19/134 Proposed development: Hip to gable loft conversion and pitched dormer windows to the rear. 11, Hayfield Hill, Cannock Wood, WS15 4RP Comments: No Objections subject to the following conditions; no work to commence before 7.30am and after 6.30pm Monday to Friday, and up to 1pm Saturday, no work on Sunday's, Bank Holidays or Public Holidays.</p> <p>CH/19/135 Proposed 2 storey rear extension with Juliet balcony. 11, Bradwell Lane, Cannock Wood, WS15 4RW Comments: No Objections subject to the following conditions; no work to commence before 7.30am and after 6.30pm Monday to Friday, and up to 1pm Saturday, no work on Sunday's, Bank Holidays or Public Holidays.</p>	
<p>8. 8.1</p> <p>8.1(i)</p> <p>8.2</p>	<p>FINANCE <u>Accounts to be Paid</u> A list of accounts to be paid was given: Clerk Salary Chq 000985 Clerk's Expenses Chq 000986</p> <p>Resolved: That Payments be approved.</p> <p><u>Bank Reconciliation and Statement</u> The yearend bank reconciliation was received and accepted.</p>	
<p>9. 9.1</p>	<p>Clerks Report The Clerk had nothing to report.</p>	
<p>10. 10.1</p>	<p>Councillors Reports Councillor Mrs P. Ansell attended the following meetings:</p> <ul style="list-style-type: none"> • Beaudesert Playing Field Meeting; • Staffordshire Playing Fields Association Meeting; • Staffordshire Parish Council Association meeting as Chair. 	
<p>11. 11.1</p> <p>11.2</p>	<p>CANNOCK WOOD NEIGHBOURHOOD PLAN The Neighbourhood Area form was being completed ready to be handed in to the District Council. However certain wording was needed that the council had not agreed to. It was proposed that Councillor K. Salter assist the Clerk with this wording</p> <p>RESOLVED: That Councillor K. Salter assist the Clerk with the wording for the Neighbourhood Area Form.</p>	<p><i>To be actioned by Clerk and Councillor K. Salter</i></p>
<p>12. 12.1</p>	<p>POLICIES TO BE ADOPTED It was proposed to accept the Standing Orders.</p>	

12.1(i)	<i>Proposed: Cllr Mrs P. Ansell; Seconded: Cllr I. Bamford</i> RESOLVED: That The Standing Orders be accepted.	
12.2	It was proposed to accept the Financial Regulations. <i>Proposed: Cllr Mrs P Ansell; Seconded: Cllr I. Bamford</i>	
12.2(i)	RESOLVED: That The Financial Regulations be accepted.	
12.3	It was proposed to accept the Financial Risk Assessment. <i>Proposed: Cllr Mrs P. Ansell; Seconded: Cllr I. Bamford</i>	
12.3(i)	RESOLVED: That The Financial Risk Assessment be accepted.	
13.	HIGHWAYS	
13.1	Work was to start on Chapel Lane on the 29 th April 2019, so this issue was finally moving forward.	
14.	FLOWER TROUGH AROUND THE TREE	
14.1	The Clerk was yet to be in Contact with the member of public who was doing the trough.	<i>To be actioned by the Clerk</i>
15.	BOLLARDS AT CASTLE RING	
15.1	There was a neighbourhood grant for this available, however Councillor K. Salter needed delegative powers to go forward with the grant on behalf of the Council.	
15.2	It was proposed Councillor K. Salter be given delegative power to fill out grant forms on behalf of Cannock Wood Parish Council. <i>Proposed: Cllr I. Bamford; Seconded: Cllr Mrs P. Ansell</i>	
15.3	RESOLVED: That Councillor K. Salter be given delegative powers to fill out grant forms on behalf of Cannock Wood Parish Council.	
16.	INSURANCE	
16.1	The Clerk wished for conformation that the Council would like the Clerk to look at quotes for insurance for the Council. It was agreed for the Clerk to source quotes for insurance for the Parish Council.	<i>Clerk to action</i>
17.	TREES AT CASTLE RING	
17.1	The Clerk had received an email to state that the District Tree Officer has looked at the trees that there was concern could possibly fall in to the car park and cause damage or injury. They felt there was no immediate threat of them falling and would check them periodically.	
17.2	The Parish Council has highlighted the concern and if it is not acted on by those who are in charge, they have done the best they can. The Clerk would put this info	<i>To be actioned by</i>

	on the Facebook Page.	<i>the Clerk</i>
18.	TRAVELLERS AT NEW HAYES ROAD This item was discussed in the public section of the meeting.	
19.	ELECTIONS	
19.1	It was noted that there was an uncontested election for Cannock Wood Parish Council. With one new member of the Council to be Mr Frans Frison.	
19.2	The Clerk will be at the Village Hall from 7.5pm on Thursday 16 May 2019 for the signing of the acceptance of office.	
20.	ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS	
20.1	<ul style="list-style-type: none"> • Trough round the tree • Highways • Castle Ring Bollards • Neighbourhood Plan • Grant Aid Request • Drones 	<i>To be actioned by the Clerk</i>
20.	DATE OF THE NEXT MEETING	
20.1	The Annual meeting of Cannock Wood Parish Council will be Thursday 16 May 2019 at 7.30pm.	
20.2	The next meeting of Cannock Wood Parish Council will be Thursday 16 May 2019 at 7.45pm	
20.3	The Annual Parish Meeting will be Thursday 30 May 2019 at 7.30pm.	
There being no further business the meeting closed at 9.06pm		
Signed.....		
Date.....		