



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 22 November 2018.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell I. Bamford
Mrs A. Green R. Poynton

Also Present: Mrs R S Mason – Parish Clerk
County Councillor P. Hewitt
A member of public

PUBLIC PARTICIPATION

It was asked if it was a possibility that a local person could donate a plant trough to go by the tree at the phone box on Sycamore Hill. It would require the Parish Council to fund the soil and possibly plants in the future. The Council asked the Clerk to look in to ownership of the tree, what permit/permission was required to plant and whether the Council can commit to the upkeep of the trough.

1. WELCOME AND APOLOGIES

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm.

Apologies were received from Councillors B. Hardman and K. Salter. County Councillor B. Jones also wished for his apologies to be noted.

RESOLVED: Apologies noted

2. DECLARATIONS OF INTEREST

Councillor Mrs P. Ansell declared an Interest in Item 11 and took no part in the discussion -

Membership to Staffordshire Playing Fields Association.

3. MINUTES

3.i The Minutes of the Council meeting held on 18 October 2018 were accepted as a true and correct.

RESOLVED: To approve the minutes of 18 October 2018 as a true and correct record.

4. MATTERS ARISING FROM THE MINUTES

4.i Councillor I. Bamford wondered if the hedge on Buds Road would be cut as it was causing danger to the public. The Clerk explained that after previous contact Highways explained that the onerous was

on the owners of the hedge to cut it back. The Clerk was asked to look into ownership of the hedge and contact them to see if the hedge could be cut back.

- 4.ii Councillor I. Bamford asked the Clerk to look into getting a key for the electric box for the Christmas Tree Lights.
- 4.iii Concern was also shown to the parking by the school as it was becoming more dangerous and with the school taking in more pupils outside the area more cars would be needing parking. The Clerk was asked to do a letter to the School, Police, Highways and the Local MP.

5. COUNTY COUNCILLORS REPORT

- 5.i County Councillor P. Hewitt advised that a meeting had been organised with officers from Highways back in the summer and unfortunately none of the Councillors attended. Emails had been sent to the Councillors new email for the Parish Council and none had been checking them. The Council apologised to County Councillor P. Hewitt and would forward a letter of apology to the Highways department.
- 5.ii County Councillor P. Hewitt explained that Highways were working with Mr Newton regarding snow clearance.

6. PLANNING

6.1 Applications for consideration.

None were received.

6.2 Decisions on Applications from Cannock Chase Council

CH/18/324 Erection of new three bedroom dwelling.
11, Bradwell Lane, Cannock Wood, WS15 4RW
FULL REFUSAL

CH/18/352 Non material amendment to planning permission CH/18/201 to change materials to include render on front elevation.
Heathlands, Buds Road, Cannock Wood, WS15 4NB
APPROVED

CH/18/374 Non-Material Amendment – 2 x additional roof lights in roof.
22, Gilwell Road, Cannock Wood, WS15 4RQ
APPROVED

7. FINANCE

7.1 Payments to be made:

Clerk Salary October/November	Chq 000841	
Clerk's Expenses October/November	Chq 000842	
Cannock Wood and Gentleshaw Welcome Committee	Chq 000844	£1000.00

Resolved: Payments were approved.

8. CLERKS REPORT

- There were no items to report.

9. COUNCILLORS REPORTS

Councillor Mrs P. Ansell had attended the following meetings:

- SPCA Meeting

10. COUNCILLORS ABSENCES

There was continued absence from Councillor B. Hardman due to ill health. The Clerk was asked to write to Councillor B. Hardman to ask if he was feeling better and if he wished to continue on the Council.

RESOLVED: That

The Clerk to write to Councillor B. Hardman in regards to his intention towards the Council and how his health was.

11. MEMBERSHIP TO STAFFORDSHIRE PLAYING FIELDS ASSOCIATION

The Council discussed joining the SPFA and the benefits to the Council. With the plans the Council wish to implement in the future the SPFA would be able to assist with applications to grants. As well as giving small loans at low interest. The joining fee is only around £35.00 (thirty five pounds only).

RESOLVED: That

The Clerk to arrange joining the Staffordshire Playing Field Association.

Vote: Unanimous

12. THE FUTURE OF CANNOCK WOOD

This item linked in with Item 14 – Neighbourhood Plan and Item 16 – Discussion on the Questionnaires and the Chair moved the items together.

12.i It was felt that the future of Cannock Wood was linked to the recent Questionnaires on the Neighbourhood Plan and the people who put their names forward to be a part of this. It was felt a Consultant needed to be looked in to as well as a meeting set up with those who have put their names forward so they understand the commitment they are investing in as other Parishes have found that numbers drop off and it becomes harder as the time goes on especially as this is a 3 year plus process.

12.ii There was concern regarding the posting of details from people who wished to be part of the Neighbourhood Plan being posted through the letterbox at the Village Hall. This was as any hirer can collect up the post and information could be seen. The Parish Council decided to purchase a letterbox cage so that only those on the Village Hall Committee can see and collect the post.

RESOLVED: That

A letterbox cage be purchased for the Village Hall letterbox so only those on the Village Hall Committee can collect post.

Vote: Unanimous

13. VILLAGE HALL TRUST MEMORANDUM AND CONSTITUTION

Councillor Mrs A. Green would ask the Secretary for further information. Clarification was sought as to why this was required.

14. NEIGHBOURHOOD PLAN

This item was moved and discussed within Item 12 – The Future of Cannock Wood.

15. AFTERNOON TEA

Councillor Mrs A. Green wished to put on an Afternoon Tea in the Village Hall and would require some support from the Parish Council. The Parish Council agreed to give a £600.00 (six hundred pounds only) set up fee. The Clerk would contact the Secretary of the Village Hall to discuss dates and pass on the information to Councillor Mrs A. Green so that she can arrange further.

RESOLVED: That

The Parish Council will give £600.00 (six hundred pounds only) to set up the Afternoon Tea Club.

16. DISCUSSION ON THE QUESTIONNAIRES

This item was moved and discussed within Item 12- The Future of Cannock Wood.

17. GRANT AID REQUEST

The Council has received a request for Grant Aid from the Cannock Wood and Gentleshaw Welfare Committee. It was noted that no grant was given last year and this money was used for the Christmas Dinner for the local elderly.

RESOLVED: That

A grant of upto £1000 be given to the Cannock Wood and Gentleshaw Welfare Committee once the Clerk has confirmed the amount.

Vote: Unanimous

17. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

The following items were to be placed on the next agenda:

- Councillors Emails
- Budget
- Precept 2018/19
- Afternoon Tea

18. DATE OF THE NEXT MEETING

The next meeting is 17 January 2019 at 7.30pm.

There being no further business the meeting closed at 9.15pm

Signed

Date