



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 28 June 2018.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell (Vice- Chair)
Mrs A. Green R. Poynton
K. Salter

ALSO PRESENT: Mrs R. S. Mason – Clerk to the Council
2 Members of Public

PUBLIC PARTICIPATION

The members of public wished to know what was the outcome of the Annual Assembly in regards to the Neighbourhood Plan. The Clerk advised that a survey was taking place and subject to the findings and amount of consultees that replied a Neighbourhood Plan may be looked at. It was noted that the survey posted through the door was not very clear in what it was for. The Clerk explained that the survey was meant to be filled out online and that a covering note was not issued by her error for the ones that were hand delivered. It was explained that if a Neighbourhood Plan was done it would need a strong community led working party and not just the Parish Council. This would be discussed further along the process. The members of public also mentioned that Ivy Lane despite being resurfaced still had potholes and that Chapel Lane and parts of Holly Hill Road still had not been resurfaced.

1. WELCOME AND APOLOGIES

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm. Apologies were received from Councillor I. Bamford, Councillor B. Hardman, County Councillors P. Hewitt and B. Jones and District Councillor Ms C. Wilkinson.

RESOLVED: Noted

2. DECLARATIONS OF INTEREST

No Declarations of Interest were made.

3. MINUTES

The Minutes for the following meetings were approved as a true and correct record:

- Council Minutes of the Meeting held on 19 April 2018 - Approved
- Annual Parish Assembly Minutes held on 15 May 2018 - Approved
- Annual Meeting of the Council Minutes held on 17 May 2018 - Approved
- Council Minutes of the Meeting held on 17 May 2018 - Approved

4. MATTERS ARISING FROM THE MINUTES

It was noted that Councillor Mrs A. Green was named Public Relations Officer.

5. COUNTY COUNCILLORS REPORT

No County Councillors were in attendance.

6. PLANNING

6.1 Applications for consideration.

CH/18/201 – Heathlands, Buds Road, Cannock Wood, WS15 4NB

Single Storey rear extension, alterations to front elevation, new windows and re-roof whole house.

No objections subject to the following condition to “limit construction hours and deliveries to between 8.00am and 6.00pm Monday to Friday and 8.00am to 1.00pm on Saturday and no work on Sundays, Bank Holidays and Public Holidays”.

6.2 Applications approved/rejected by Cannock Chase District Council and Amendments.

CH/18/159 22, Gilwell Road, Cannock Wood, WS15 4RQ

Single storey side extension and rear dormer extension

Approved - With conditions.

7. FINANCE

7.1 The Internal Audit Section of the Annual return and the Internal Audit Report were discussed and it was

Resolved: That

The Internal Audit Report and the Internal Audit section of the Annual Governance and Accountability Return 2017/18 were approved.

7.2 Section One, The Annual Governance Statement of the Annual Governance and Accountability Return was discussed and it was

Resolved: That

Section One, The Annual Governance Statement of the Annual Governance and Accountability Return 2017/18 was approved.

7.3 Section Two, The Accounting Statements of the Annual Governance and Accountability Return were discussed and it was

Resolved: That

Section Two, The Accounting statements of the Annual Governance and Accountability Return were approved.

7.4 Accounts to be paid.

Internal Auditor	£ 55.00	Chq 000970	
Clerks Salary	£135.00	Chq 000971	
Clerks Expenses	£ 20.00	Chq 000972	
Came & Company	£455.16	Chq 000973	Insurance

RESOLVED: TO APPROVE THE PAYMENTS

8. CLERKS REPORT

- The Clerk had no information to report as it would be covered further in the meeting.

9. COUNCILLORS REPORTS

Councillor Mrs P. Ansell had attended the following:

- Staffordshire Playing Fields Association Meeting
- Larger Council Meeting
- AONB meeting
- Staffordshire County Council Joint Committee Meeting as representative from the SPCA
- Playing Fields Network Trust Meeting.

Councillor K. Salter had attended Chairmanship Skills Training.

10. NEIGHBOURHOOD PLAN

The Neighbourhood Plan had been discussed in the Public Participation and it was noted that a significant number of people had responded. A date for the closing of the survey was set as Friday 20 July 2018. The Clerk would then analyse the information so that a report could be issued at the September Council meeting. If possible a working party would be put together to assist the Clerk in organising the data.

11. HIGHWAYS

- 11.1 Highways had not been out to do the surveys on traffic in the village as of yet. A meeting was currently being organised between the Infrastructure Manager, Councillor K. Salter and the Clerk.
- 11.2 The safety on exit of the playing field was discussed and there was concern on what could be achieved to make it safer. It was felt that when the meeting is organised with Highways this matter should also be discussed as well as the concern over speeding.
- 11.3 As well as discussing the above matters with Highways it was also be advisable to discuss management of the traffic coming and going from Beaudesert as this was becoming more frequent and a danger. The traffic management survey would need to be placed in relevant areas to ensure the most accurate

results and it may be that road priorities may need to be altered in regards to Beaudesert. Following the meeting Councillor K. Salter and the Clerk will issue a report for the Council.

12. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

- The Neighbourhood Plan survey was to be placed on the next agenda.
- Update on Highways and any subsequent meetings.
- Christmas Tree and Lights.
- Castle Ring Bollards.

16. DATE OF NEXT MEETING

The date of the next meeting will be Thursday 18 July 2017 at 7.30pm.

There being no further business the meeting closed at 8.18pm

Signed.....

Date.....

APPROVED