



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.55pm on Thursday 17 May 2018.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell (Vice- Chair)
I. Bamford Mrs A. Green
R. Poynton K. Salter

ALSO PRESENT: Mrs R. S. Mason – Clerk to the Council

PUBLIC PARTICIPATION

There were no public in attendance.

1. WELCOME AND APOLOGIES

Cllr Janes welcomed everyone to the meeting, which began at 7.45pm. Apologies were received from Councillor B. Hardman, County Councillors P. Hewitt and B. Jones and District Councillor Ms C. Wilkinson.

RESOLVED: Noted

2. DECLARATIONS OF INTEREST

No Declarations of Interest were made.

3. MINUTES

The Minutes of the Council meeting held on 19 April 2018 were delayed due to the absence of the Clerk at this meeting.

4. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

5. COUNTY COUNCILLORS REPORT

No County Councillors were in attendance.

6. PLANNING

6.1 Applications for consideration.

CH/18/019 – 66, Hayfield Hill, Cannock Wood, WS15 4RS

Residential Development: Erection of 3 bedroom, 1.5 storey bungalow with ancillary buildings (double garage and stables).

This Planning Application was still ongoing. The Council was concerned about the Public Rights of Way in relation to Nunswell, which is a great historical significance to the area.

6.2 Applications approved/rejected by Cannock Chase District Council and Amendments.

CH/18/021 17 Hayfield Hill, Cannock Wood, WS15 4RP

Single storey rear extension

Full Approval.

7. FINANCE

7.1 It was agreed to continue with the previous Internal Auditor for 2017/18.

7.2 Accounts to be paid.

Clerks Salary	£390.00	Pay for April/May
Clerks Expenses	£ 40.00	Expenses for April/May

RESOLVED: TO APPROVE THE PAYMENTS

8. CLERKS REPORT

- The Clerk informed the Council that it was now passed that Parish Councils were exempt from having a Data Protection Officer.

9. COUNCILLORS REPORTS

Councillors had not attended any meetings.

10. NEIGHBOURHOOD PLAN

The Clerk had issued a survey online and people had started to fill this in. The Councillors asked if they could have some hard copies to deliver especially as over 225 responses would be needed to move forward with the idea of a Neighbourhood Plan.

11. STANDING ORDERS

The Standing Orders were reviewed and approved by the Council.

RESOLVED: The Standing Orders were adopted by the Council.

12. FINANCIAL REGULATIONS

The Financial Regulations were reviewed and approved by the Council.

RESOLVED: The Financial Regulations were adopted by the Council.

13. FINANCIAL RISK ASSESSMENT

The Financial Risk Assessment was reviewed and approved by the Council.

RESOLVED: The Financial Risk Assessment was adopted by the Council.

14. GDPR POLICIES AND PROCEDURES

The GDPR Policies and Procedures were approved to be assessed by Staffordshire County Council before being adopted.

RRSOLVED: That the GDPR Policies and Procedures be assessed by Staffordshire County Council before being adopted by the Council. Any significant changes were to be brought back to the Council.

15. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

- The Neighbourhood Plan survey was to be placed on the next agenda.
- Results from the Traffic survey organised by County Council (if this has been done by the time of the meeting).
- Safety of Crossing from the Playing Field.
- Castle Ring Bollards.

16. DATE OF NEXT MEETING

The date of the next meeting will be Thursday 28 June 2017 at 7.30pm.

There being no further business the meeting closed at 8.48pm

Signed



Date

28/6/18.

